

# Public Document Pack

**Sefton Council** 

MEETING: OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS)

DATE: 28th July 2015

TIME: 6.30 pm

VENUE: Committee Room, Town Hall, Bootle

## Member

Councillor  
Cllr John Kelly (Chair)  
Cllr Michael O'Brien (Vice-Chair)  
Cllr Jo Barton  
Cllr Harry Bliss  
Cllr Clare Louise Carragher  
Cllr Daniel Terence Lewis  
Cllr Robert Owens  
Cllr John Sayers  
Cllr Veronica Webster  
Cllr Frederick Weavers

## Substitute

Councillor  
Cllr Janet Grace  
Cllr Mrs Susan Bradshaw  
Cllr Haydn Preece  
Cllr Ted Hartill  
Cllr Michael Roche  
Cllr Andy Dams  
Cllr Paula Murphy  
Cllr Anne Thompson  
Cllr Steve McGinnity  
Cllr Simon Shaw

COMMITTEE OFFICER: Ruth Harrison, Senior Democratic Services Officer  
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Fax:  
E-mail: [ruth.harrison@sefton.gov.uk](mailto:ruth.harrison@sefton.gov.uk)

**If you have any special needs that may require arrangements to facilitate your attendance at this meeting, please contact the Committee Officer named above, who will endeavour to assist.**

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# **A G E N D A**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are requested to give notice of any disclosable pecuniary interest, which is not already included in their Register of Members' Interests and the nature of that interest, relating to any item on the agenda in accordance with the Members Code of Conduct, before leaving the meeting room during the discussion on that particular item.

**3. Minutes of the Previous Meeting** (Pages 3 - 10)

Minutes of the meetings held on 17 March 2015 and 17 June 2015.

**4. Air Quality** (Pages 11 - 20)

Interim Director of Public Health.

**5. Air Quality Monitoring** (Pages 21 - 54)

Report of the Director of Built Environment

**6. Town Centres Working Group Report - Response of the Cabinet** (Pages 55 - 64)

Report of the Director of Built Environment

**7. Cabinet Member Reports** (Pages 65 - 88)

Report of the Head of Regulation and Compliance.

**8. Work Programme - Key Decision Forward Plan** (Pages 89 - 110)

Report of the Head of Regulation and Compliance.

**THIS SET OF MINUTES IS NOT SUBJECT TO "CALL IN".**

## OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND ENVIRONMENTAL SERVICES)

MEETING HELD AT THE TOWN HALL, BOOTLE  
ON TUESDAY 17TH MARCH, 2015

Overview  
& Scrutiny



PRESENT: Councillor McKinley (in the Chair)

Councillors Gatherer, Lappin, S. McGuire, O'Brien,  
Bradshaw and Jones.

### 28. COUNCILLOR J. KELLY

The Chair, Councillor McKinley reported that the Vice-Chair, Councillor John Kelly had undergone an eight hour operation that day.

RESOLVED:

That the Committee's best wishes be extended to Councillor John Kelly for a speedy recovery.

### 29. COUNCILLOR P. MAGUIRE

The Chair, Councillor McKinley reported that, with effect from 12 March 2015, Councillor P. Maguire had resigned as a Member of Sefton Metropolitan Borough Council.

RESOLVED:

That the Committee places on record the Committee's appreciation of the work undertaken by Councillor Maguire during his time as a Borough Councillor and of his valuable contribution as a Member of this Committee.

### 30. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Atkinson, Harill, J. Kelly and Weavers.

### 31. DECLARATIONS OF INTEREST

In accordance with Paragraph 9 of the Council's Code of Conduct, the following declaration of personal interest was made and the Member concerned remained in the room during the consideration of the item:

| Member             | Minute No.        | Nature of Interest  |
|--------------------|-------------------|---|
| Councillor O'Brien | 33<br>(Monitoring | Personal Interest – due to his daughter's employment with |

# Agenda Item 3

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND ENVIRONMENTAL SERVICES) - TUESDAY 17TH MARCH, 2015

Update on the Sefton@Work.  
Port Master Plan)

## 32. MINUTES

RESOLVED:

That the minutes of the meeting held on 20 January 2015, be confirmed as a correct record.

## 33. MONITORING UPDATE ON THE PORT MASTER PLAN

The Committee considered the report of the Director of Built Environment in relation to the progress made regarding the implementation of the recommendations of the Port Master Plan Working Group.

It was reported that the Overview and Scrutiny Management Board had considered the Final Report of the Cross-Cutting Working Group on the Port Master Plan on 28 August 2012 and the report had subsequently been accepted by the Cabinet on 13 September 2012.

The report detailed the progress made, to date against each of the recommendations.

Members raised the following points of observation responses to which were made by officers:

| Questions/Observation/Comment  | Response  |
|--|---|
| Concerns regarding the increased transport activity in and around the Port - would like to see a greater commitment to increasing the use of rail freight from the Port.   | Peel Ports is continuing to pursue opportunities for increasing rail freight from the Port.   |
| Community Environment Fund (CEF) – It is not acceptable that Peel Ports are unable to confirm the one per cent financial commitment to the CEF.  | The Chief Executive of Sefton M.B.C., along with the Leader of the Council, has met with Peel Ports to progress this issue along with other concerns of the Council regarding the Port expansion. |
| In relation to air pollution and the impact on health and the joint working with the Council's Public Health Department and Public Health England – request that the impact on health in relation to air pollution be reported back to this Committee. | Noted.  |
| Air Quality Monitoring Units – the Committee would like more information as to where they are located throughout the Borough.  | Noted.  |

| Questions/Observation/Comment   | Response   |
|---|--|
| National Planning Policy Framework and the requirement to weight the three elements of environmental, economical and social impact against the development. How has this been addressed in terms of the Port expansion? | This is a question for Planning colleagues.<br>A response will be sent to Members in due course.             |
| Where has the funding come from for the Liverpool2 deep water terminal?   | Liverpool 2 is a £300 million project, funded by the European Investment Bank with Chinese and US investors. |

RESOLVED:            That:

- (1)    the progress report be noted;
- (2)    the findings and conclusions from the joint working with the Council's Public Health Department and Public Health England in relation to air pollution and the impact on health regarding the Port, be reported to this Committee;
- (3)    the Director of Built Environment be requested to submit a report to this Committee in relation to the location of Air Quality Monitoring Units throughout the Borough to include the justification for their location: and
- (4)    the report be referred to the Overview and Scrutiny Management Board for information.

### **34.    THE GREEN DEAL SCHEME AND ITS IMPACT IN SEFTON**

The Committee considered the report of the Director of Built Environment which updated Members on all aspects of the Green Deal scheme and how it relates to Sefton.

The report explained that the Green Deal (GD) was a financing mechanism that allowed individuals to pay for energy-efficiency improvements through savings on their energy bills. Repayments would be no more than what a typical household should save in energy costs. Suppliers of GD works are able to recoup their investment through additional charges on energy bills. This removes any upfront costs for investment but still allows the residents to attain energy savings.

The report also explained that before a resident could proceed with a GD, they are required to have a Green Deal Assessment, which has been available since October 2012.

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The report also outlined that a Green Deal Assessment was an important tool in ensuring that savings would be greater than costs and hence meet the “golden rule” of GD. A Green Deal Assessment uses the Standard Assessment Procedure method and this data will be collected by Sefton where it is lodged with Landmark (the Government contractor for managing and holding Energy Performance Certificates data), in order to monitor energy improvements over time.

The report detailed the following headlines in relation to the GD:

- How the GD and Energy Company Obligation operated.
- Progress Nationally.
- Additional GD activity including GD Go Early Pilot.

In conclusion, the report referred to Sefton’s new Home Energy Conservation Act (HECA) Plan (2013-2027) as providing the Council with a bold strategy to address the energy challenges and opportunities that the Borough would be required to address. The report also identified that the purpose of Sefton’s new HECA Plan priorities was the reduction in fuel poverty which was regarded to be the most immediate threat and one that would be the Council’s priority for action and measurable improvements.

RESOLVED:

That the report be noted.

## **35. CABINET MEMBER REPORTS**

The Committee considered the report of the Director of Corporate Services that updated Members on the activities of the Cabinet Members for the February 2015 period for the following portfolios that fall within the remit of this Committee:-

- Cabinet Member – Communities and Environment;
- Cabinet Member – Regeneration and Tourism;
- Cabinet Member – Transportation; and
- Cabinet Member – Children, Schools, Families and Leisure.

RESOLVED:

That the activities undertaken by the various Cabinet Members, whose portfolio falls within the remit of this Committee, be noted.

## **36. WORK PROGRAMME KEY DECISION FORWARD PLAN**

The Committee considered the report of the Director of Corporate Services in relation to the Committee’s programme of work. A number of Key Decisions within the latest Key Decision Forward Plan fell under the remit

## OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND ENVIRONMENTAL SERVICES) - TUESDAY 17TH MARCH, 2015

of this Committee and Members were reminded of their right to pre-scrutinise such items.

The report outlined progress in relation to the Shale Gas (Fracking) Working Group and referred to the key witnesses who had been interviewed to date.

The Senior Democratic Services Officer, Mrs. Ruth Harrison, referred Members to Appendix B to the report, which detailed the programme of work for the Committee for the Municipal Year 2014/15.

RESOLVED: That

- (1) the Committee notes items for pre-scrutiny from the Key Decision Forward Plan;
- (2) the progress of the Shale Gas (Fracking) Working Group be noted and Councillor O'Brien be appointed to serve on the Group; and
- (3) the programme of work 2014/15, as set out in Appendix B to the report, be noted and agreed as completed.

### **37. VOTE OF THANKS**

As this was the last meeting of the Committee in the current Municipal Year, the Chair, Councillor McKinley, recorded his thanks and appreciation to the Members and Officers of the Committee for their support during the year.

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**THIS SET OF MINUTES IS NOT SUBJECT TO "CALL IN".**

## OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS)

MEETING HELD AT THE TOWN HALL, BOOTLE  
ON WEDNESDAY 17TH JUNE, 2015

Overview  
& Scrutiny



**PRESENT:** Councillor John Kelly (in the Chair)  
Councillors Jo Barton, Bliss, Carragher,  
Dan T. Lewis, O'Brien, Sayers, Webster and  
Weavers

**ALSO PRESENT:** Councillor Grace and Cabinet Member – Chair of  
Planning, Councillor Veidman

### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Owens and his substitute Councillor Murphy.

### **2. DECLARATIONS OF INTEREST**

No declarations of any disclosable pecuniary interest were received.

### **3. LOCAL PLAN FOR SEFTON: UPDATE FOLLOWING PUBLICATION OF DRAFT PLAN**

The Committee considered the report of the Interim Head of Planning Services in relation to an update of key issues arising from the publication of the Local Plan and changes which have taken place since then, prior to the Plan being submitted for examination.

The Interim Head of Planning Services reported that the Draft Sefton Local Plan was agreed by the Council on 22 January 2015 and was published for consultation for an eight week period between 30 January and 27 March 2015. In response to that stage of the Plan, the Council had received almost 1,300 "representations" and three petitions containing approximately 7,900 signatures.

The report identified key issues arising during the publication period. In particular it drew attention to the recent household projections published by the Department for Communities and Local Government and further work being done to assess the implications for Sefton's housing requirement figure.

It was reported that the next stage was to submit the Local Plan for examination by an Independent Inspector.

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## OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND SKILLS) - WEDNESDAY 17TH JUNE, 2015

It was also reported that the report had been submitted to the Committee for information purposes and would be submitted to the Cabinet on 3 July 2015 for consideration and then the Council on 16 July 2015 for determination. Members raised the following questions, observations and comments:-

- The Infrastructure Working Group had examined in detail, the Infrastructure issues in relation to Sefton's Local Plan and identified concerns with regard to various infrastructure issues related to the development proposed through the Plan.
- Concern was expressed regarding the household projections and meeting the required number of affordable houses.
- The need for areas to establish Neighbourhood Plans in order that they may, if appropriate, have access to the Community Infrastructure Levy (CIL).
- Concerns that the Planning Inspectorate would reject Sefton's Local Plan in its current form.
- Re-assurance was sought and confirmed that the change in context, the rise in households identified by the 2012-based household projections, could not have been predicted.
- Reasons were sought as to why the increase in household projections had occurred. It was explained that previous population projections had underestimated migration into Sefton and this underrecording had only become apparent in light of information from the 2011 Census.
- Clarification was sought in relation to paragraph 6.3 of the report and the reasons as to why an early review of the Plan had been proposed. It was explained that Peel Holdings had proposed a site east of Switch Island for Port-related logistics uses. However, the Council considered it would be more appropriate for a site (or sites) to be selected following a sub-regional study by the Liverpool City Region authorities, so an early review of Sefton's Local Plan was recommended to reflect the need for such a study.
- Concerns were expressed regarding the potential of developers to submit planning applications in relation to sites they had promoted during this stage of the Local Plan but had not been included in the Publication draft Local Plan. It was explained that developers promoting sites not included in the Plan would be required to justify and demonstrate to the Inspector at the Local Plan examination that the sites they have promoted are more suitable, using a range of criteria, than those identified in the Plan.

### RESOLVED:

That the key issues arising from the publication of the Draft Plan and change to circumstances since then be noted along with comments made from Members of the Committee.

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**Report to:** Overview & Scrutiny      **Date of Meeting:** 28<sup>th</sup> July 2015

**Subject:** Air quality

**Report of:** Margaret Jones,  
Interim Director of Public Health      **Wards Affected:** All

**Is this a Key Decision?** No

**Is it included in the Forward Plan?**  
No

**Exempt/Confidential**

No

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## **Purpose/Summary**

Air quality is an issue of concern to the local community. This paper summarises the latest evidence of the health impacts of air pollution drawing on a report produced by Public Health England and outlines key actions that could improve air quality in the borough.

## **Recommendation(s)**

That Overview & Scrutiny note the content of the report.

## **How does the decision contribute to the Council's Corporate Objectives?**

|   | <b><u>Corporate Objective</u></b>   | <b><u>Positive Impact</u></b> | <b><u>Neutral Impact</u></b> | <b><u>Negative Impact</u></b> |
|---|---|-------------------------------|------------------------------|-------------------------------|
| 1 | Creating a Learning Community   |                               | X                            |                               |
| 2 | Jobs and Prosperity   |                               | X                            |                               |
| 3 | Environmental Sustainability  | X                             |                              |                               |
| 4 | Health and Well-Being   | X                             |                              |                               |
| 5 | Children and Young People   | X                             |                              |                               |
| 6 | Creating Safe Communities   | X                             |                              |                               |
| 7 | Creating Inclusive Communities  |                               | X                            |                               |
| 8 | Improving the Quality of Council Services and Strengthening Local Democracy |                               | X                            |                               |

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## Reasons for the Recommendation:

Air quality will continue to be a concern in Sefton. The Health and Well Being Board is well placed to encourage partners across the system to address air quality, within the context of other risk factors for poor health and well being.

## What will it cost and how will it be financed?

(A) **Revenue Costs**  
None

(B) **Capital Costs**  
None

## Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

|  |
|--|
| <b>Legal</b><br>None. The environmental services department will identify any implications arising from national decisions following the Supreme Court ruling. |
| <b>Human Resources</b><br>None   |
| <b>Equality</b><br>1. No Equality Implication <input checked="" type="checkbox"/>  |
| 2. Equality Implications identified and mitigated <input type="checkbox"/>   |
| 3. Equality Implication identified and risk remains <input type="checkbox"/>   |

**Impact on Service Delivery:**  
None

## What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT has been consulted and has no comment on the report as there are no direct financial implications for the Council (FD3575/15)

The Head of Corporate Legal Services (LD/2867) has been consulted and has no comments on the report.

## Are there any other options available for consideration?

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## Implementation Date for the Decision

Following the expiry of the “call-in” period for the Minutes of the Cabinet/Cabinet Member Meeting

**Contact Officer:** Linda Turner, Consultant in Public Health  
**Tel:** 0151 934 3360  
**Email:** linda.turner@sefton.gov.uk

## Background Papers:

The following paper is available for inspection by contacting the above officer:

*Estimating Local Mortality Burdens associated with Particulate Air Pollution.* Public Health England, April 2014. <https://www.gov.uk/government/publications/estimating-local-mortality-burdens-associated-with-particulate-air-pollution>

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## **1 Introduction**

- 1.1 This report provides information to raise the Health and Wealth Being Board's awareness of the impact of air pollution on health, within the context of other risk factors for individual, community and population health.
- 1.2 In particular, this report uses two information sources to scope the impact: the Public Health England estimates of local mortality burdens and the Global Burden of Disease study. The former gives mortality burdens for Sefton compared to other local authorities and is a public health outcome framework (PHOF) indicator. The latter positions ambient particulate matter (PM) pollution with other risk factors contributing to mortality and morbidity at the UK level.
- 1.3 Information about local data air quality monitoring stations in Sefton is presented to indicate that action is ongoing to address inequalities within Sefton and the local response to exceedances of air quality thresholds. There is also a brief explanation of recent rulings concerning breaches.
- 1.4 The report also includes suggestions for taking forward work in Sefton and regionally to improve health through tackling air quality.

## **2 Health effects of air pollution**

- 2.1 There is evidence that both short-term and long-term exposure to various air pollutants can cause a range of adverse health effects. Short-term exposure can result in exacerbation of asthma, effects on lung function, increases in hospital admissions for respiratory and cardiovascular conditions, and increases in mortality. Long-term exposure also increases mortality risk.
- 2.2 Outdoor air pollution has decreased considerably in the UK over recent decades, but it was estimated in 2008 that existing levels of air pollution had an effect equivalent to 29,000 deaths and an associated loss to the population of 340,000 life-years. This can also be represented as a loss of life expectancy from birth of approximately six months.
- 2.3 The effect of long-term exposure to air pollution on mortality is most closely associated with ambient levels of fine particulate matter (PM<sub>2.5</sub>). There are no safe levels of PM (no evidence for a threshold below which effects would not be expected).
- 2.4 The years of life lost owing to air pollution are distributed unequally across the population, with the heaviest burden borne by those with greatest vulnerability and/or exposure. These can be the elderly, those with existing conditions, and those who spend more time in high polluted locations.

## The main air pollutants of concern – PM, NO<sub>2</sub> and O<sub>3</sub>

Air pollution is a mixture of toxic particles and gases. The most important is Particulate Matter (PM) smaller than 2.5 microns<sup>8</sup> in diameter (PM<sub>2.5</sub>). PM is so fine that the particles float in air to form an aerosol which can be inhaled deep into the alveoli. PM comes from combustion, friction of engine components and brakes. It comprises soot, part burnt diesel and petrol compounds. PM<sub>2.5</sub> has the strongest epidemiological link to health outcomes.

The gaseous pollutant Nitrogen Dioxide (NO<sub>2</sub>) is generated by combustion.

Ozone (O<sub>3</sub>) comes from a combination of natural and human processes; unlike the pollutants above. It cannot be managed locally, but can be forecast and alerts sent to vulnerable individuals.

During some weather conditions that lead to acute air pollution episodes NO<sub>2</sub>, O<sub>3</sub> and other pollutants react and condense into PM, adding to that which has been emitted.

### 3 Local mortality burdens associated with particulate air pollution

3.1 In April 2014 Public Health England (PHE) published estimates of local mortality burdens at Local Authority level. This data would be used to regularly estimate an attributable fraction of mortality as described in the Public Health Outcome Framework (PHOF). The estimates are based on modelled concentrations and are therefore to be used as an awareness raising indicator, not for the quantitative evaluation of the health impacts of local measures to reduce air pollution.

3.2 The table below shows the 2010 data presented in the April 2014 report for Sefton and neighbouring areas and the most recent attributable fraction reported in the PHOF (2012).

| Area            | Mean anthropogenic PM2.5 (2010) | Attributable fraction (2010) | Attributable deaths age 25+ (2010) | Associated life-years lost (2010) | Attributable fraction (2012) |
|-----------------|---------------------------------|------------------------------|------------------------------------|-----------------------------------|------------------------------|
| England         | 9.9                             | 5.6                          | 25002                              | 264749                            | 5.1                          |
| North West      | 8.9                             | 5.1                          | 3427                               | 35855                             | 4.4                          |
| <b>Sefton</b>   | <b>8.1</b>                      | <b>4.6</b>                   | <b>145</b>                         | <b>1464</b>                       | <b>4.0</b>                   |
| Liverpool       | 9.6                             | 5.4                          | 239                                | 2440                              | 4.5                          |
| Knowsley        | 9.7                             | 5.5                          | 77                                 | 862                               | 4.8                          |
| St Helens       | 9.7                             | 5.5                          | 98                                 | 1027                              | 4.8                          |
| Wirral          | 8.2                             | 4.7                          | 166                                | 1652                              | 3.9                          |
| West Lancashire | 8.3                             | 4.7                          | 52                                 | 506                               | *                            |

\* 2012 data at upper tier only i.e. Lancashire

4 The contribution of particles to deaths in Sefton is about the same as in neighbouring boroughs or may even be less, although direct comparison is difficult, given the methodology of calculating this indicator.

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## 5 Global Burden of Disease – contribution of ambient PM pollution to mortality and morbidity

5.1 The Global Burden of Disease study 2010 enables comparisons to be made between risk factors and their contribution to both mortality (death rates and years of life lost) and morbidity (years lived with disability and disability adjusted life years). This analysis is available for the UK, but gives a perspective of where air quality ranks amongst other risk factors such as smoking, diet, physical activity and alcohol use.

5.2 Ambient particulate matter (PM) pollution is ranked eighth for contributing to total deaths in the UK, with rates far lower than dietary risks, high blood pressure, smoking and physical inactivity (Figure 1). It is ranked eleventh for contributing to total disability adjusted life years (Figure 2).

Figure 1: Percentage of total deaths by risk factor, UK, 2010

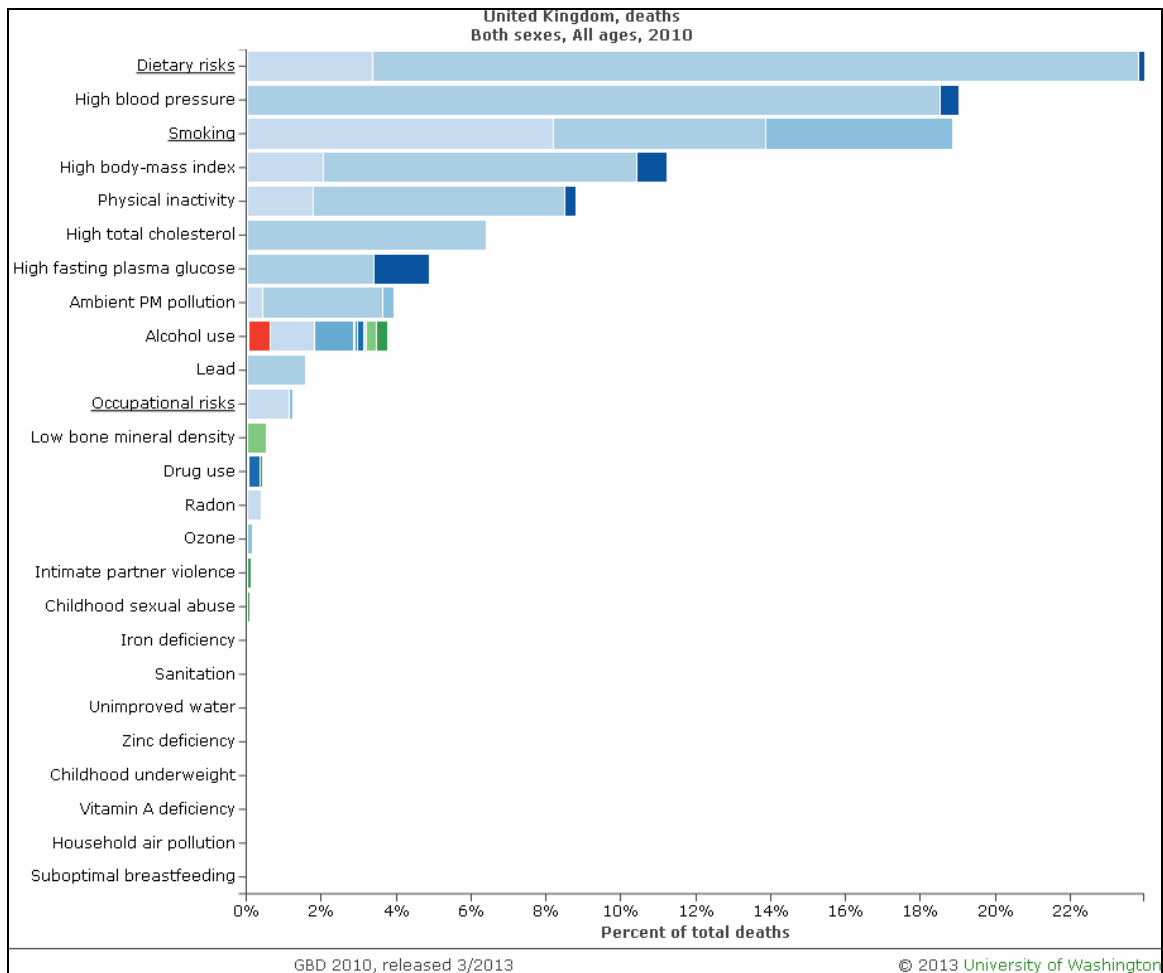
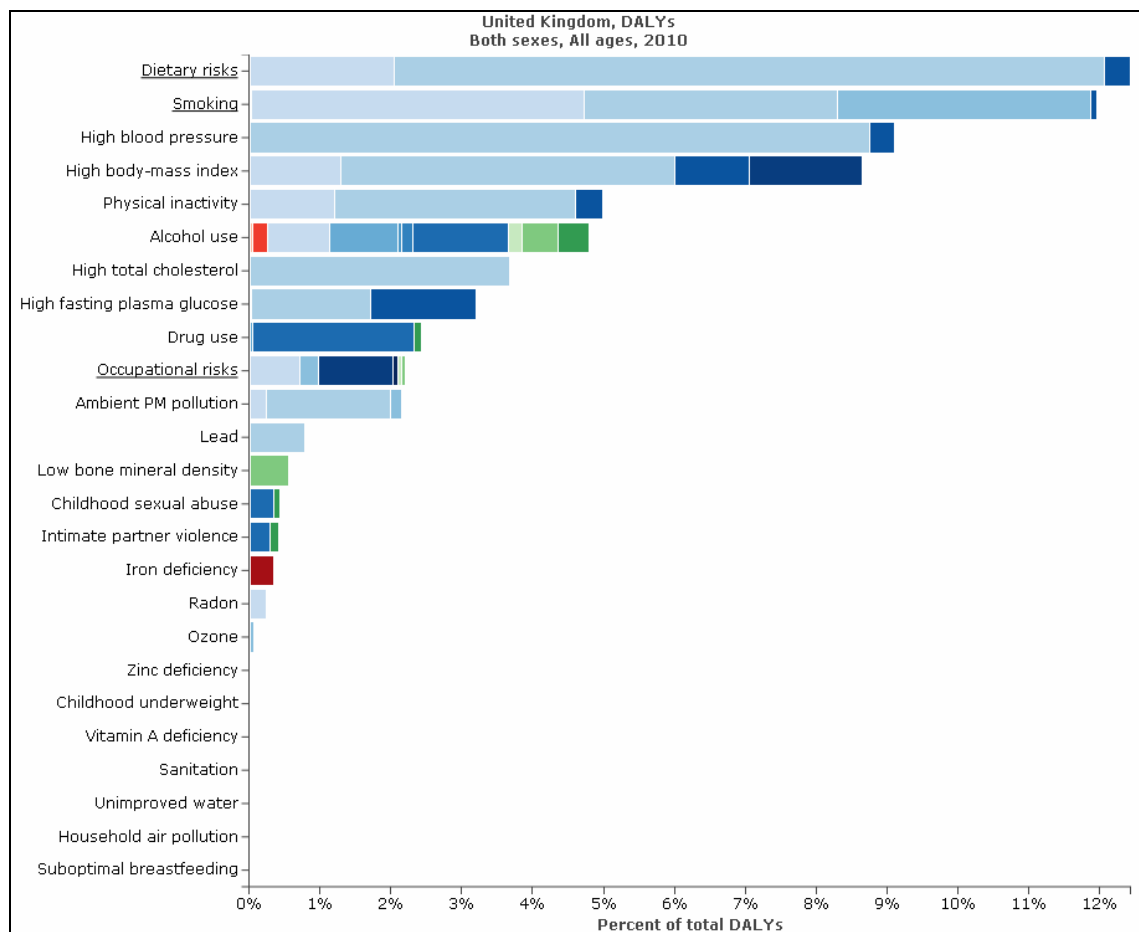




Figure 2: Percentage of disability adjusted life years (DALYs) by risk factor, UK, 2010



5.3 These charts demonstrate the relative position of air quality to other risk factors in the UK. Population and individual interventions to reduce tobacco smoking and improve diet and physical activity will have a greater impact on improving health. It is unlikely that the relative position of these risk factors is different in Sefton to the UK.

## 6 Local monitoring of air quality and Air Quality Management Areas (AQMA's)

6.1 Regulations made under the Environment Act 1995 (as result of EU Directives on Air Quality) require Local Authorities to assess Air Quality in their Area at regular intervals. Where National Air Quality Standard (NAQS) objectives are not met Air Quality Management Areas (AQMA) must be declared by the Local Authority. Four AQMA's have been declared in Sefton where the NAQS objective for Nitrogen Dioxide (NO<sub>2</sub>) has not been met. Action plans are in place to address this exceedence but compliance with the NAQS objective in the short term will be extremely challenging for a number of these AQMA's.

6.2 The European Air Quality Directive required Nitrogen Dioxide (NO<sub>2</sub>) limit values of member states to be reached by 1 January 2010. The European Court of Justice has recently ruled in November 2014 that where a member state has not applied for an extension, it is for national courts, should a case be brought before it, to take any necessary measures to ensure the appropriate authority (DEFRA)

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establishes a plan, so that the period during which the limit values are exceeded is as short as possible. A case has been brought to the UK Supreme Court in April who ruled that DEFRA must put action plans in place to address these exceedances by the end of 2015. It is our understanding that DEFRA are now working on revised Air Quality Plans.

- 6.3 It is not possible to predict what the implications will be for Local Authorities at this stage, however should the European Court decide to issue infraction fines in the future, the UK Government could, under the Localism Act, require the Responsible Authority to pay all or part of any such fine.
- 6.4 DEFRA have recently undertaken a consultation reviewing Local Air Quality Management undertaken by Local Authorities. A number of proposals have been suggested including regulatory consultation on a statutory instrument to enable the removal of four redundant pollutants (Benzene; 1,3 Butadiene; Carbon Monoxide; and Lead) for Local Authority reporting purposes, streamlining of reporting processes and providing Local Authorities with a role to tackle PM<sub>2.5</sub> which will be set out in statutory guidance. The results of this consultation are awaited and the implications will be reported in due course.

## **7 Local actions to improve air quality**

- 7.1 Actions to improve air quality should be seen in tandem with those to mitigate against climate change. As such a number of organisations have responsibilities such as Local Authorities, Public Health England, Transport Authorities, Environment Agency as well as national government.
- 7.2 Air pollution is also a cross-boundary issue in terms of geography, so Sefton works with neighbouring areas to address issues. However, the issue can be very local with small hotspot areas, meaning there is scope to take actions on a locality or small geographical area, such as those identified for Well Sefton and Healthy Bootle.
- 7.3 Local strategies and actions to reduce particulate pollution and exposure of the local population include:
- Restriction of exposure to traffic emissions - low emission zones, restriction of heavy goods vehicles and commuter traffic in residential areas, EcoStars scheme, scrappage schemes for diesel vehicles
  - Technological solutions – such as hurry call at Millers Bridge, enhanced road washing
  - Smarter travel choices
  - Increasing active travel – modal shift in transport patterns from private cars to walking and cycling
  - Increasing urban green space – planting of broad leaved trees and plants – reducing urban heat islands

- 7.4 Provision of information to professionals and the public are also advocated. At a national level, air quality information is being communicated more routinely, such as alongside UV levels in weather forecasts. Sefton has a number of routes to communicate information including the Breathing Space website and the air quality alert system. There are other services available to provide information to at-risk individuals when episodes or elevated levels of pollution are expected, to allow them to plan accordingly.
- 7.5 A Public Health England (PHE) work programme is expected during 2015 which will support national and local government to reduce 25,000 deaths each year in England attributable to air pollution.
- 7.6 A report from Merseytravel to the Merseyside Transport Advisory Group has suggested the Combined Authority takes strategic ownership and leadership on air quality across the Liverpool City Region. Proposals are being produced for a co-ordinated LCR approach.

## **8 Recommendations**

- 8.1 It is recommended that Overview & Scrutiny note the content of the report. Health & Wellbeing Board will discuss potential actions it could encourage partners to take to improve air quality in Sefton.

Specific actions are outlined at 6.3 and 6.4 above.

Additional policy level actions are:

- To ensure that Sefton's strategic needs assessment (SSNA) continues to include air quality as an environmental risk factor for health, in the context of other risk factors
- To include in the Local Plan a systematic requirement for a health impact assessment, including air quality impacts on health, for all new developments meeting a set criteria (to be determined)

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# Agenda Item 5

**Report to:** Overview and Scrutiny Committee (Regeneration and Skills)

**Date of Meeting:** 28<sup>th</sup> July 2015

**Subject:** Air Quality Monitoring

**Report of:** Greg Martin

**Wards Affected:** All

**Principal Environmental Health Officer**

**Is this a Key Decision?** No

**Is it included in the Forward Plan?** No

**Exempt/Confidential** No

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## **Purpose/Summary**

To provide a Briefing report on Air Quality Management in Sefton and the location of Monitoring Equipment and Air Quality Management Areas in the Borough

## **Recommendation(s)**

The report be noted.

|   | <b><u>Corporate Objective</u></b>   | <b><u>Positive Impact</u></b> | <b><u>Neutral Impact</u></b> | <b><u>Negative Impact</u></b> |
|---|---|-------------------------------|------------------------------|-------------------------------|
| 1 | Creating a Learning Community   |                               | X                            |                               |
| 2 | Jobs and Prosperity   |                               | X                            |                               |
| 3 | Environmental Sustainability  | X                             |                              |                               |
| 4 | Health and Well-Being   | X                             |                              |                               |
| 5 | Children and Young People   | X                             |                              |                               |
| 6 | Creating Safe Communities   | X                             |                              |                               |
| 7 | Creating Inclusive Communities  |                               | X                            |                               |
| 8 | Improving the Quality of Council Services and Strengthening Local Democracy |                               | X                            |                               |

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## Reasons for the Recommendation:

To update members on the location of Air Quality monitoring equipment in the Borough

## What will it cost and how will it be financed?

### (A) Revenue Costs

None

### (B) Capital Costs

None

## Implications:

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

|  |
|--|
| <b>Legal</b><br>None   |
| <b>Human Resources</b><br>None   |
| <b>Equality</b><br>1. No Equality Implication <input type="checkbox"/>       |
| 2. Equality Implications identified and mitigated <input type="checkbox"/>   |
| 3. Equality Implication identified and risk remains <input type="checkbox"/> |

**Impact on Service Delivery:**

None

**What consultations have taken place on the proposals and when?**

The Head of Corporate Finance and ICT has been consulted (FD3642/15) and notes the report indicates no direct financial implications for the Council.

The Head of Corporate Legal Services has been consulted and any comments have been incorporated into this report

**Are there any other options available for consideration?**

**Implementation Date for the Decision**

Following the expiry of the “call-in” period for the Minutes of the Cabinet/Cabinet Member Meeting

**Contact Officer:**     **Greg Martin Principal Environmental Health Officer**

**Tel:**                     0151 934 2098

**Email:**                 greg.martin@sefton.gov.uk

**Background Papers:**

None

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## Background

1.1 The concept of Local Air Quality Management (LAQM) was introduced under the Environment Act 1995. Evidence had shown that certain atmospheric pollutants are linked to poor health. The Environment Act places a statutory duty on all Local Authorities to review and assess air quality in their areas at regular intervals. The Air Quality Regulations made under the Environment Act 1995 specify the pollutants that must be considered and sets standards and objectives for each of the pollutants, which are referred to as National Air Quality Standard (NAQS) Objectives.

The pollutants that have to be considered are:

| Pollutant                           | Description   | National Air Quality Standard Objective (NAQS)  | Date to be Achieved |
|-------------------------------------|---|---|---------------------|
| Benzene                             | An organic chemical compound emitted by some industrial processes and a constituent of petrol | <b>5 µg/m<sup>3</sup></b><br>(Annual Mean)  | 31.12.2010          |
| 1,3 Butadiene                       | A Hydrocarbon based gas released from car exhausts  | 2.25µg/m <sup>3</sup><br>(Annual Mean)  | 31.12.2003          |
| Carbon Monoxide                     | An odourless colourless gas produced by incomplete combustion                                 | <b>10mg/m<sup>3</sup></b><br>(8 hour mean)  | 31.12.2003          |
| Lead                                | A heavy metal emitted by certain industrial processes   | <b>0.25µg/m<sup>3</sup></b><br>(Annual Mean)  | 31.12.2008          |
| Nitrogen Dioxide                    | A gas produced by internal combustion engines   | <b>200µg/m<sup>3</sup></b><br>(1hr mean)<br>not to exceeded more than 18 times per annum<br><br><b>40µg/m<sup>3</sup></b><br>(Annual mean)    | 31.12.2005          |
| Particulate Matter PM <sub>10</sub> | Particulates less than 10µm in diameter.  | <b>50µg/m<sup>3</sup></b><br>(24hr mean)<br>not to be exceeded more than 35 times per annum<br><br><b>40µg/m<sup>3</sup></b><br>(Annual mean) | 31.12.2004          |



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|                 |  |   |            |
|-----------------|--|---|------------|
| Sulphur dioxide | A gas which can be produced when burning fossil fuel | <b>266µg/m<sup>3</sup></b><br>(15 min mean)<br>Not to be exceeded more than 35 times a year<br><b>350µg/m<sup>3</sup></b><br>(1hr mean)<br>Not to be exceeded more than 24 times per year<br><b>125µg/m<sup>3</sup></b><br>(24hr mean)<br>Not to be exceeded more than 3 times a year | 31.12.2005 |
|-----------------|--|---|------------|

- 1.2 The review and assessment process has to take place every 3 years and if this review and assessment determines that any of the health based air quality objectives detailed above are unlikely to be met, the Local Authority has to identify Air Quality Management Area(s) (AQMA) for that defined area and produce an action plan to work towards compliance with the objective(s). In intervening years a progress report is also prepared.
- 1.3 The Review and Assessment is a 2 stage process. Initially an Updating and Screening Assessment (USA) is undertaken. This is intended to identify any significant changes that have occurred since the previous rounds of Review and Assessment were completed. The assessment includes a review of all new monitoring data, modelling, any new or changed sources and any other changes that might affect air quality, including new roads or major developments like the port expansion or the Thornton Link road.
- 1.4 If the updating and Screening Assessment identifies a risk of failing to meet the objectives then a Detailed Assessment has to be carried out. If this detailed assessment confirms that an exceedence is likely, an AQMA must be identified. An action plan must also be developed to work towards compliance with the relevant NAQS objective(s).
- 1.5 Sefton has undertaken a number of Review and Assessments since the Environment Act placed this duty on Local Authorities. Copies of these reports can found be on Sefton's Breathing space website along with air pollution monitoring data. <http://breathingspace.sefton.gov.uk> . As part of these previous assessments it has been determined that for the following pollutants, Benzene, 1,3 Butadiene, Carbon Monoxide, Lead and Sulphur Dioxide, the

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NAQS objectives will **not** be exceeded in Sefton and as such, no AQMAs have been declared for these pollutants. These pollutants will however be kept under regular review as part of the Review and Assessment process.

- 1.6 Through Detailed Assessments, however, a number of locations in Sefton have been identified where NAQS objectives for Particulates (PM<sub>10</sub>) and Nitrogen Dioxide (NO<sub>2</sub>) will not be met. AQMA's have been identified in these locations which will be discussed in more detail later.

## **Monitoring**

### **Real Time Automatic Monitoring Stations**

- 2.1 To assist and provide relevant data for the ongoing Air Quality Assessment process, Sefton currently monitors air quality in 5 locations in the South of the Borough measuring particulates (PM<sub>10</sub>), Nitrogen Dioxide (NO<sub>2</sub>) and Sulphur Dioxide (SO<sub>2</sub>) using sophisticated, real time automatic monitors. They are located in areas that represent relevant public exposure and are either in areas identified as AQMA's or areas where further data is required to support the USA process. They are constantly recording levels of these pollutants to enable direct comparison with hourly, daily and annual mean NAQS objectives detailed above. The location of all 5 monitors is described in the table 1.

***Maps showing the exact location can be found in appendix 1***

| <b>Monitor Location</b>   | <b>Justification for Location</b>   | <b>Pollutants Monitored</b>                      |
|---|---|--|
| Waterloo Primary School, Crosby Road North, Waterloo.               | Within AQMA1 Crosby Road North. Proximity to Road/Sensitive Receptor              | PM <sub>10</sub> NO <sub>2</sub>                 |
| Hawthorne Road opposite KFC, Litherland                             | Within AQMA 5 Church Road Junction- Proximity to Road Junction/Sensitive Receptor | NO <sub>2</sub>                                  |
| Lathom Close, Seaforth  | Within AQMA 2. Proximity to Road/Docks/Sensitive Receptor                         | PM <sub>10</sub> NO <sub>2</sub>                 |
| Millers Bridge, Bootle  | Within AQMA 3. Proximity to Road Junction/ Docks and Sensitive Receptor.          | PM <sub>10</sub> NO <sub>2</sub>                 |
| A565, Crosby Road South previously located at St Joan of Arc School | Proximity to Road /Docks and Sensitive receptor.                                  | PM <sub>10</sub> NO <sub>2</sub> SO <sub>2</sub> |

## Diffusion Tubes

- 2.2 In addition to the real time monitors, Sefton measures monthly NO<sub>2</sub> levels at approximately 100 sites across the Borough using diffusion tubes.
- 2.2 Diffusion tubes work by drawing air into the tube by the process of molecular diffusion. This works because the nitrogen dioxide in the air moves from a higher level at the open end of the tube to lower concentrations at the closed end of the tube. The NO<sub>2</sub> is absorbed in the tube by a chemical called triethanolamine. After the monitoring has been completed (usually 4-5 weeks) the tube is collected and sent to a laboratory where the NO<sub>2</sub> is removed and measured. The result is the average NO<sub>2</sub> in the air at that location for one month.
- 2.3 The diffusion tubes are located in areas that have already been identified as AQMA's or are located in areas, in close proximity to sensitive premises where additional data and monitoring is required into assess current/future NO<sub>2</sub> levels as part of the ongoing Review and Assessment process. The monthly results from these tubes are combined to enable comparison with the annual mean NAQS objective for NO<sub>2</sub>. A number of sites have also been added to assess the impact the port expansion and subsequent highway improvement will have on NO<sub>2</sub> levels.

***Appendix 2 includes maps showing the current location of the diffusion tubes across the Borough.***

## Air Quality Management Areas (AQMAs)

- 3.1 As part of the ongoing air quality assessment process the boundaries of 5 AQMAs have been identified across the Borough where NAQS objectives have not been met.

|        |  |
|--------|--|
| AQMA 1 | A565 Crosby Road North, Waterloo                             |
| AQMA 2 | A5036 Princess Way and Crosby Road South Junction, Seaforth. |
| AQMA 3 | A5058 Millers Bridge and Derby Road Junction, Bootle.        |
| AQMA 4 | A565 Crosby Road North and South Road Junction, Waterloo     |
| AQMA 5 | B5422 Hawthorne Road and Church Road Junction, Litherland.   |

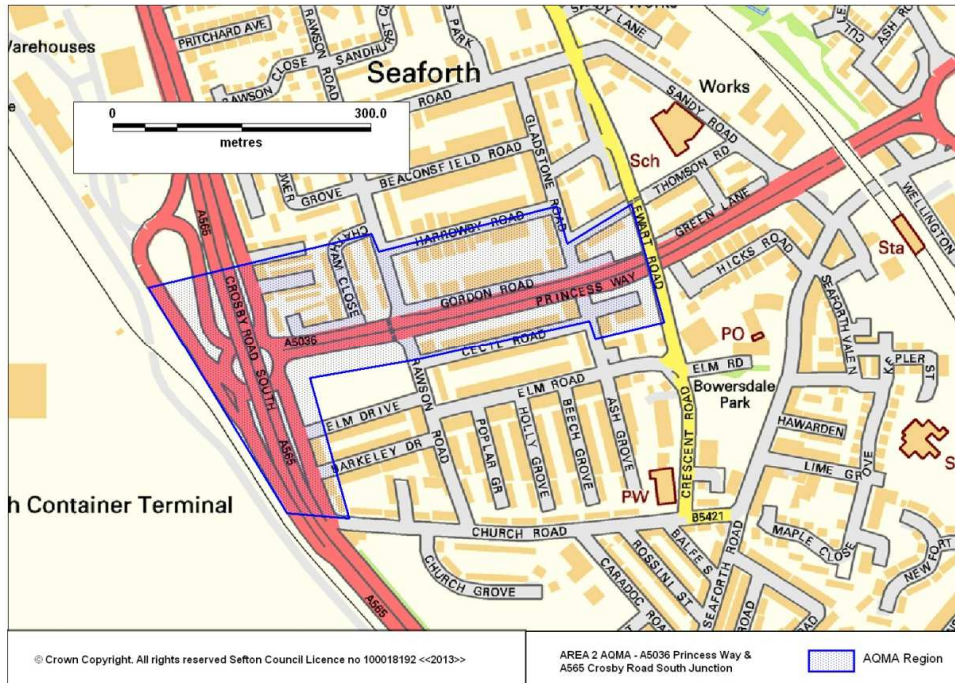
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## AQMA 1- Crosby Road North, Waterloo.



- 3.2 AQMA 1 was identified in 2009 for NAQS objective exceedences for PM<sub>10</sub>. The further assessment confirmed the exact boundaries of the AQMA. Since then a number of measures have been implemented as part of the Action Plan to reduce levels of PM<sub>10</sub>. The development of a Route Management Strategy Action Plan has also improved traffic flows in the area. As a result of these measures, the NAQS objective has consistently been met at this AQMA for the last 6 years.

## AQMA 2-Princess Way, Seaforth.



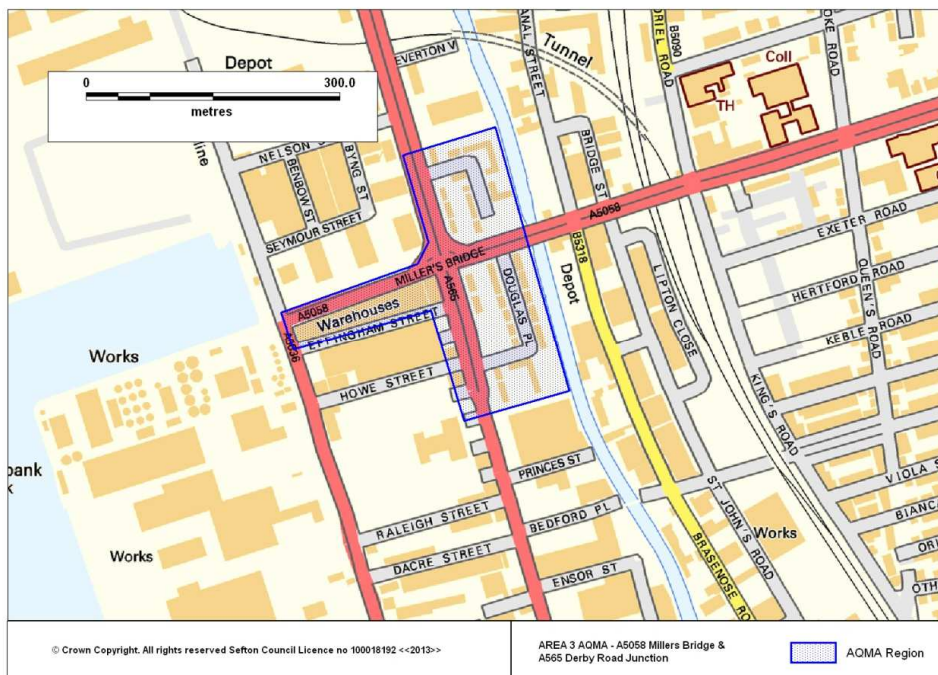
- 3.3 AQMA 2 was identified in 2009 for NO<sub>2</sub> exceedences. The boundaries of the AQMA were defined as part of the Further Assessment process. The main source of NO<sub>2</sub> in this AQMA is considered to be emissions from HGV's. Work is well underway on the deep water berth at the Port of Liverpool, which once in operation will undoubtedly increase the numbers of HGV's using the A5036 and surrounding network. A major highways improvement intervention will be required to accommodate the increase in road traffic as a result of the port expansion. Action plans have been developed to look at options to reduce the levels of NO<sub>2</sub> in this area, however, compliance with the NAQS objective in the short term is unlikely as the improvements predicted as a result of the site specific measures currently in place (the Eco Stars fleet recognition scheme and Port Booking system) are unlikely to have enough of an impact to enable compliance.
- 3.4 To try and address the significant challenge of reducing NO<sub>2</sub> in this area, the Department has recently been successful in obtaining DEFRA grant funding



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to employ consultants to undertake a feasibility study into the use of alternative fuels for HGV's. This may encourage fleet operators to use alternative fuelled vehicles which emit less NO<sub>2</sub>. The Highways Agency is currently looking at options to improve the highway network as a result of the port expansion and have appointed Atkins Consultants to assess the options. The Department is also undertaking internal air quality modelling to assess the air quality impact of the port expansion. This will allow us to challenge and critically review options put forward by the Highways Agency.

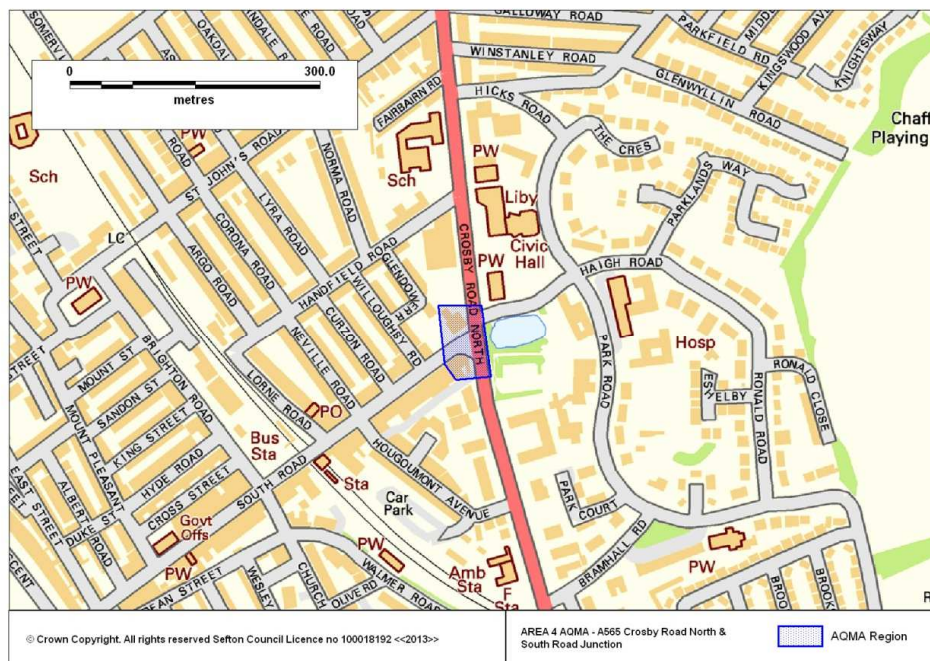
## AQMA 3 Millers Bridge



- 3.5 AQMA 3 was identified in 2009 for exceedences of the PM<sub>10</sub> and NO<sub>2</sub> NAQS objectives. The main contributors to the emissions in this area were HGV's and industrial processes on the dock estate. A number of measures have been implemented, historically, in this area as part of the action plan to reduce emissions. Intensive road and footpath washing has been undertaken to reduce the amount of particulates being re-suspended. A HGV hurry call system has also been introduced which gives priority to HGV's heading up Millers Bridge, reducing the need for stopping at the traffic lights thus reducing emissions.
- 3.6 Officers from the Department continually work with operators and the Environment Agency to ensure industrial emissions are monitored and controlled effectively. The measures described above are having consistent positive effects on lowering emissions in the area.

- 3.7 As a result of these measures the NAQS objective for PM<sub>10</sub> has consistently been met for the last 5 years. However this will be kept under review as the port expands in the future. With regard to NO<sub>2</sub> the results of diffusion tube monitoring still show some exceedences of the annual NAQS objective in this AQMA .

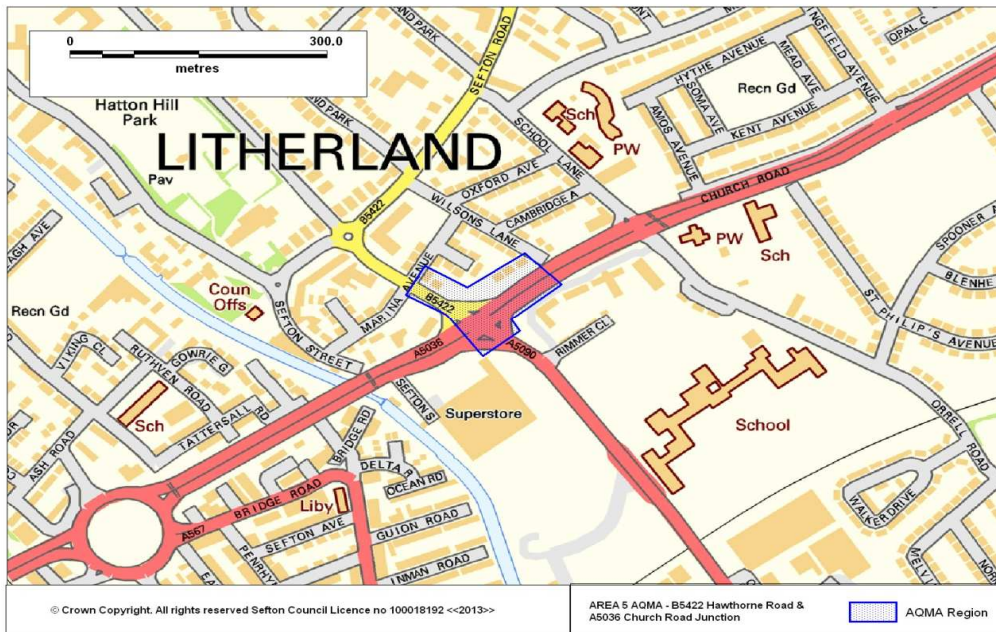
## AQMA 4 Crosby Road North, South Road Waterloo



- 3.8 AQMA 4 was identified in 2012 for exceedences of the NO<sub>2</sub> NAQS objective. As part the Action Plan to address this exceedence, improvements to the South Road and Haigh Road junction are planned to improve traffic flow. The junction improvement scheme has commenced and once complete, the results of the works will be assessed to determine compliance with the NAQS objective.

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## AQMA 5 Hawthorne Road, Church Road Junction Litherland



3.9 AQMA 5 was identified in 2012 for NO<sub>2</sub> NAQS objective exceedences. The main source of the emissions at this location is road traffic. In 2013 this AQMA showed borderline compliance with the annual NAQS objective for NO<sub>2</sub>. However as with AQMA 2, this site will be affected by the increase in HGV traffic as a result of the port expansion. Action plans to address this exceedence will need to be developed as and when the decision on what highways option is to be implemented.

## Results

4.1 The 2014 monitoring results from Automatic Monitors and Diffusion Tubes are currently being reviewed and collated. They will be used as part of the updating and screening assessment (USA) currently being prepared. A



further report will be brought to this committee once this work has been completed.

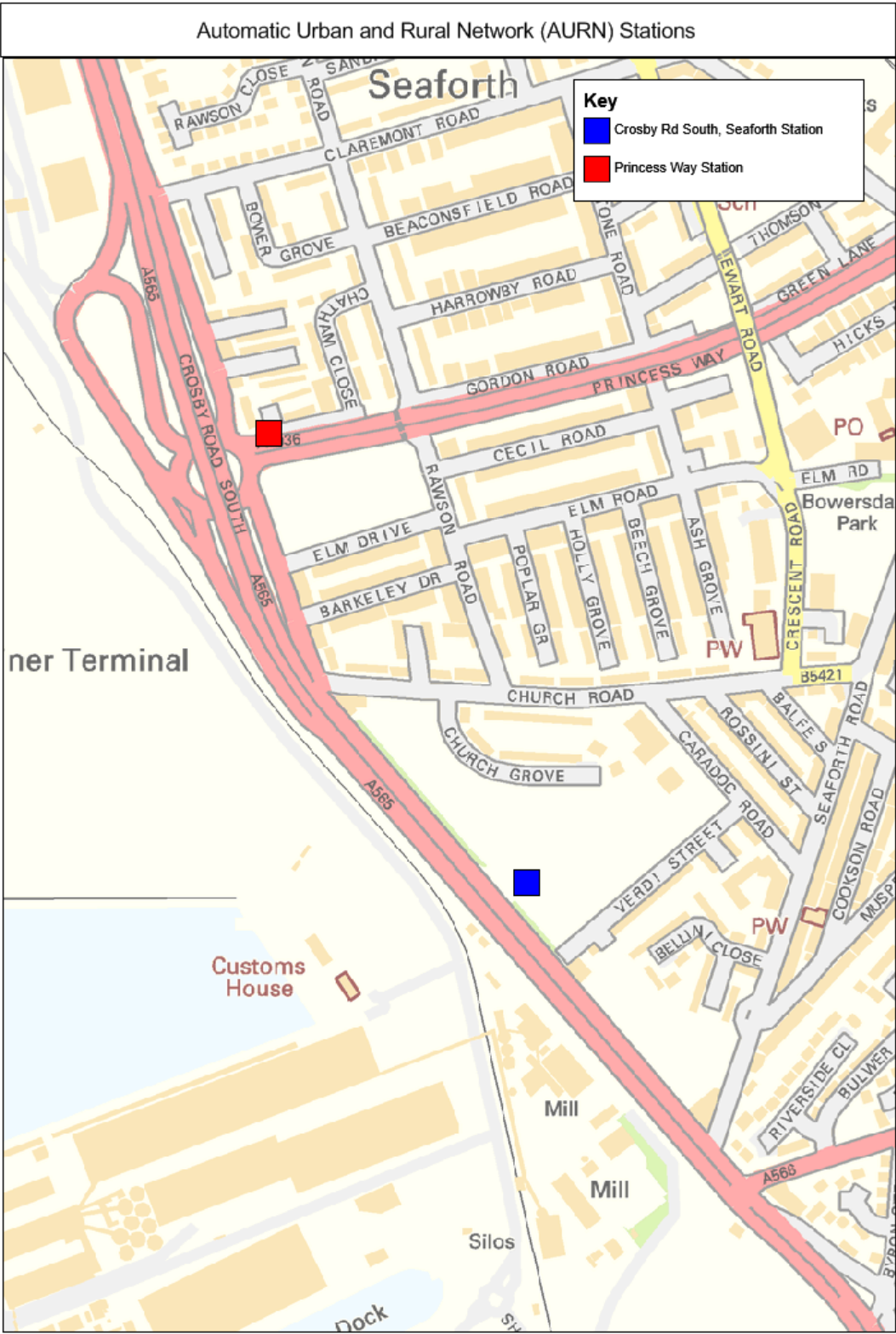
- 4.2 A detailed briefing report containing the results of air pollution monitoring between 2008-2013 was submitted previously. These results can be found in appendix 3.

## **Conclusions**

- 5.1 NAQS Air Quality Objectives are complied with across the majority of Sefton. Review and Assessment and air pollution monitoring have identified areas where NAQS Objectives will not be met and Action Plans are in place to work towards compliance in these areas. Action plan measures have shown some success and levels of pollution have reduced with levels of PM<sub>10</sub> at all monitoring locations below the NAQS objectives. However there are also areas where there are major challenges to air quality. Port expansion and the associated increase in HGVs will lead to an increase in emissions that will affect air quality in the AQMAs and other areas around the A5036, A565 and A5058. A study is underway to determine the impacts of these increases in emissions and suggest possible emissions reductions measures.
- 5.2 An Updating and Screening Assessment is currently being undertaken which will review current monitoring data, modelling and any significant changes that may impact on air quality. This assessment will be submitted to DEFRA once complete and will form the basis of further Detailed Assessments should any further potential exceedences of NAQS objectives be identified.

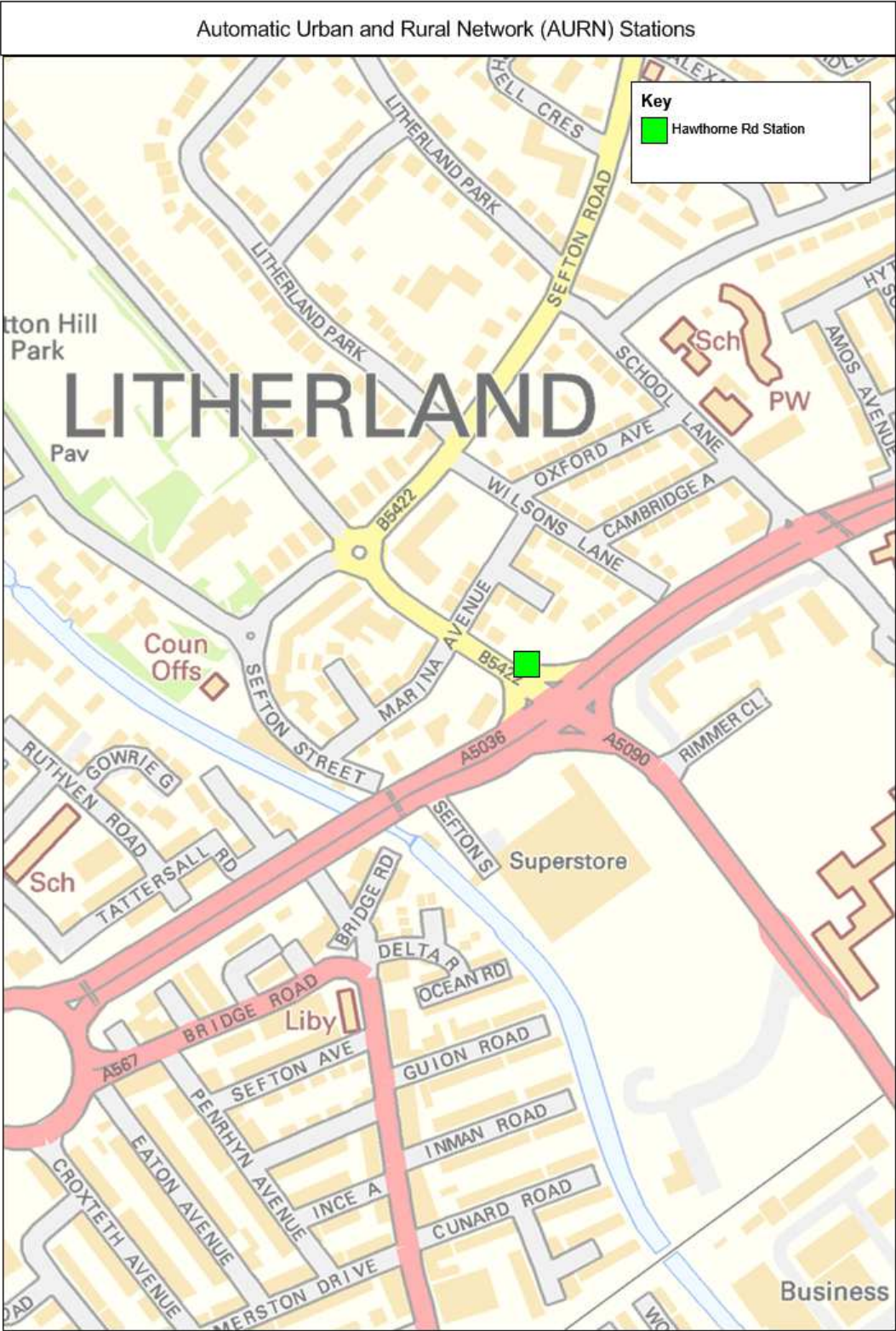
## **APPENDIX 1 – LOCATION OF AUTOMATIC MONITORING STATIONS**







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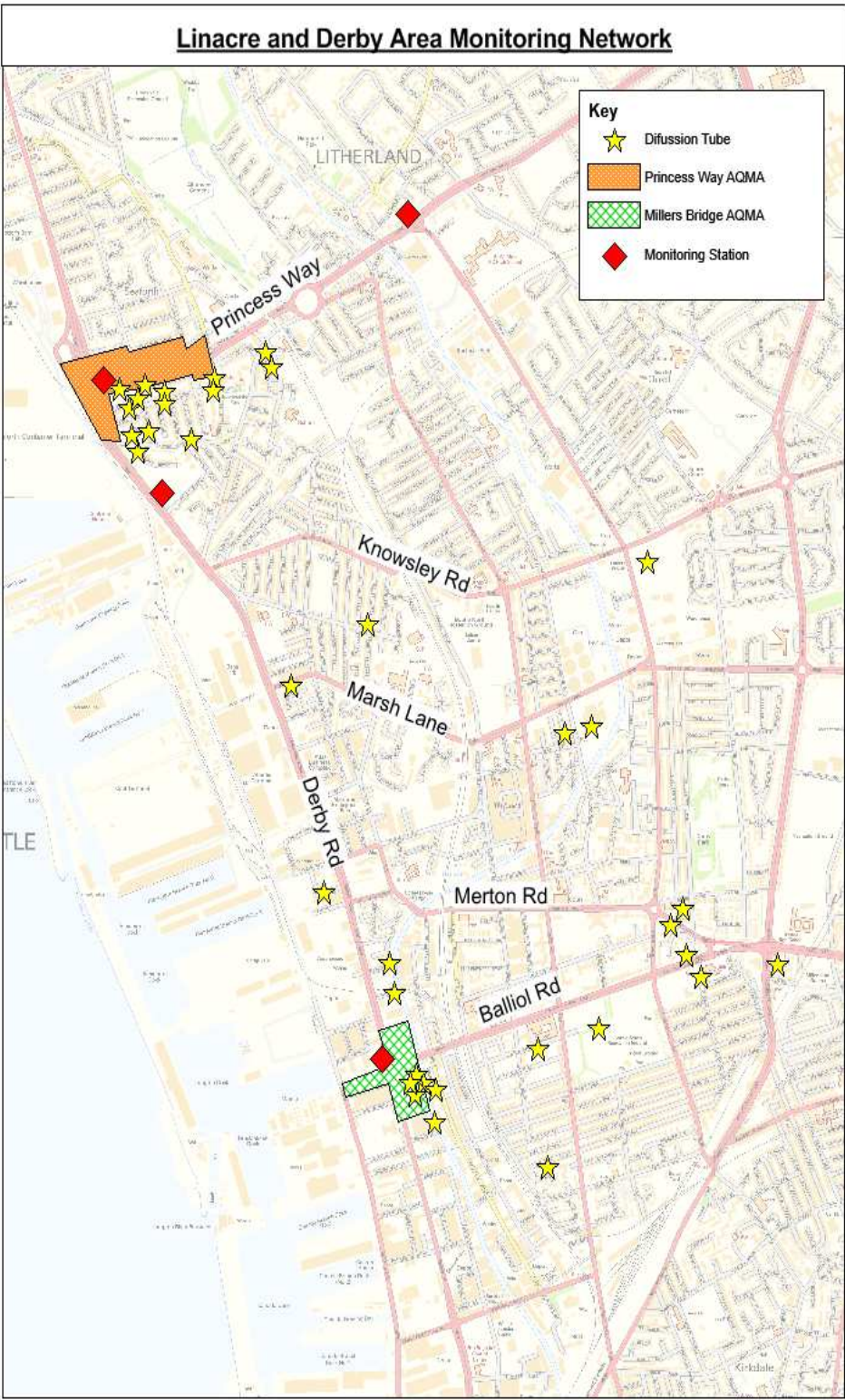


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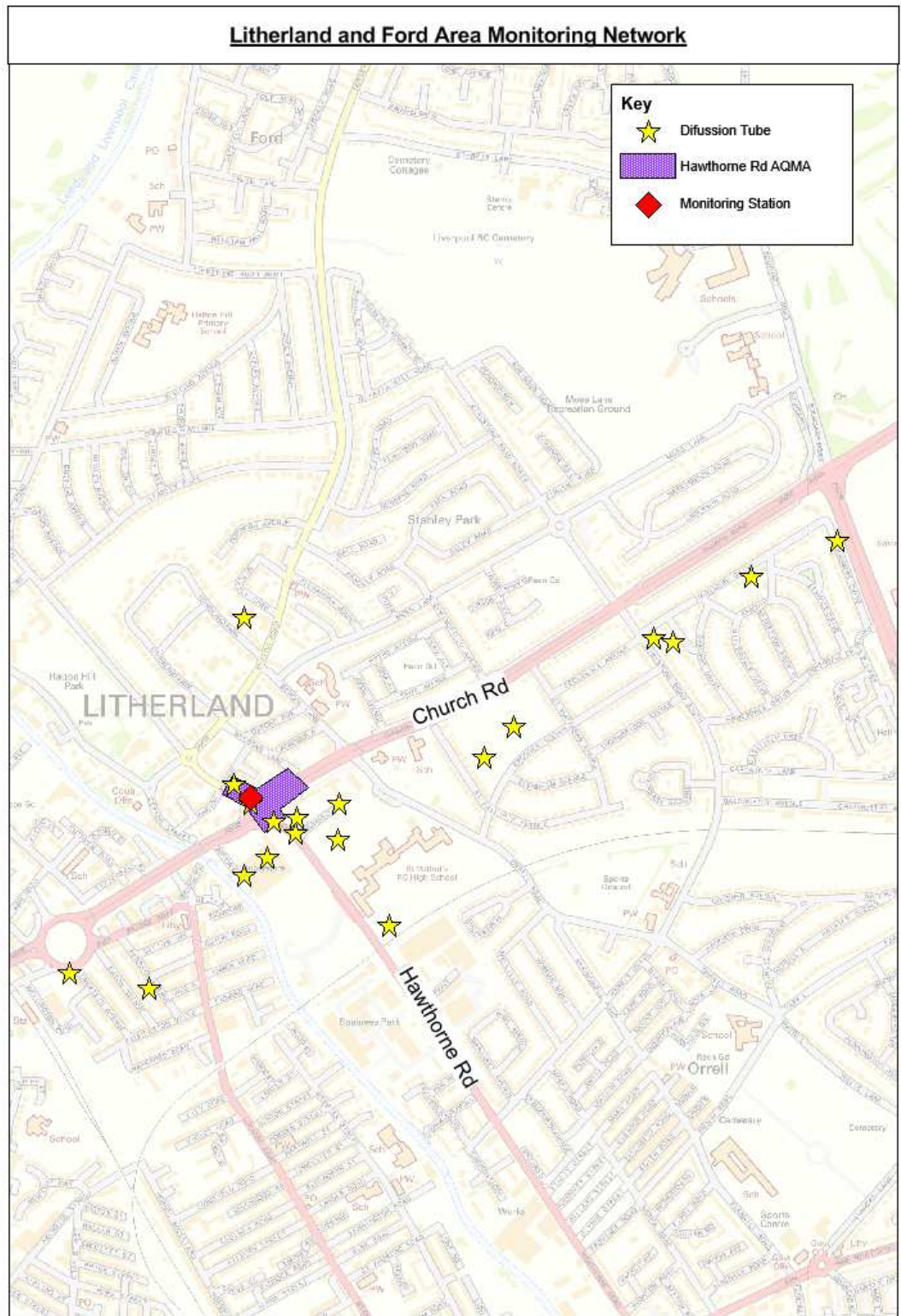
## APPENDIX 2 – LOCATION OF NO<sub>2</sub> DIFFUSION TUBES



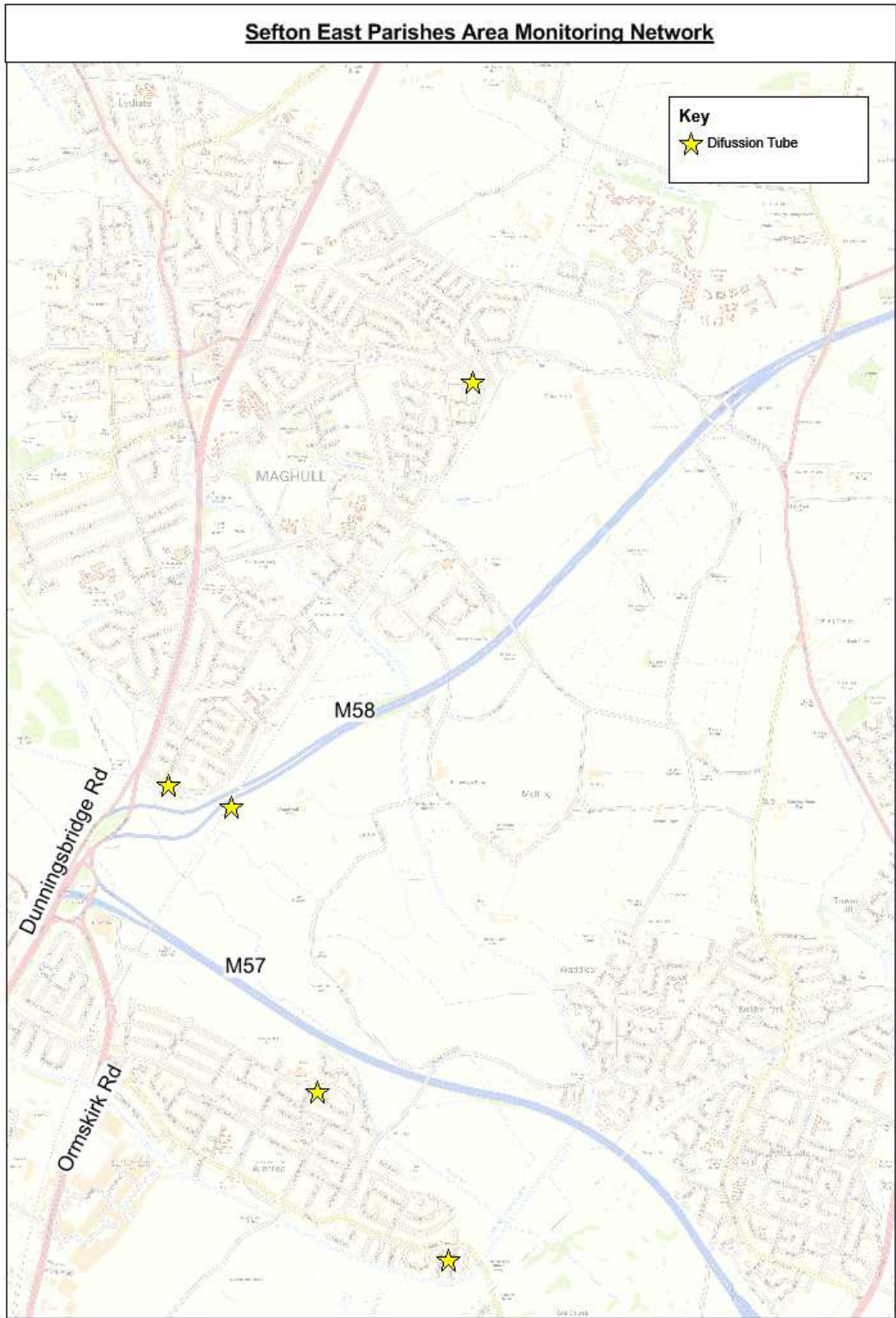




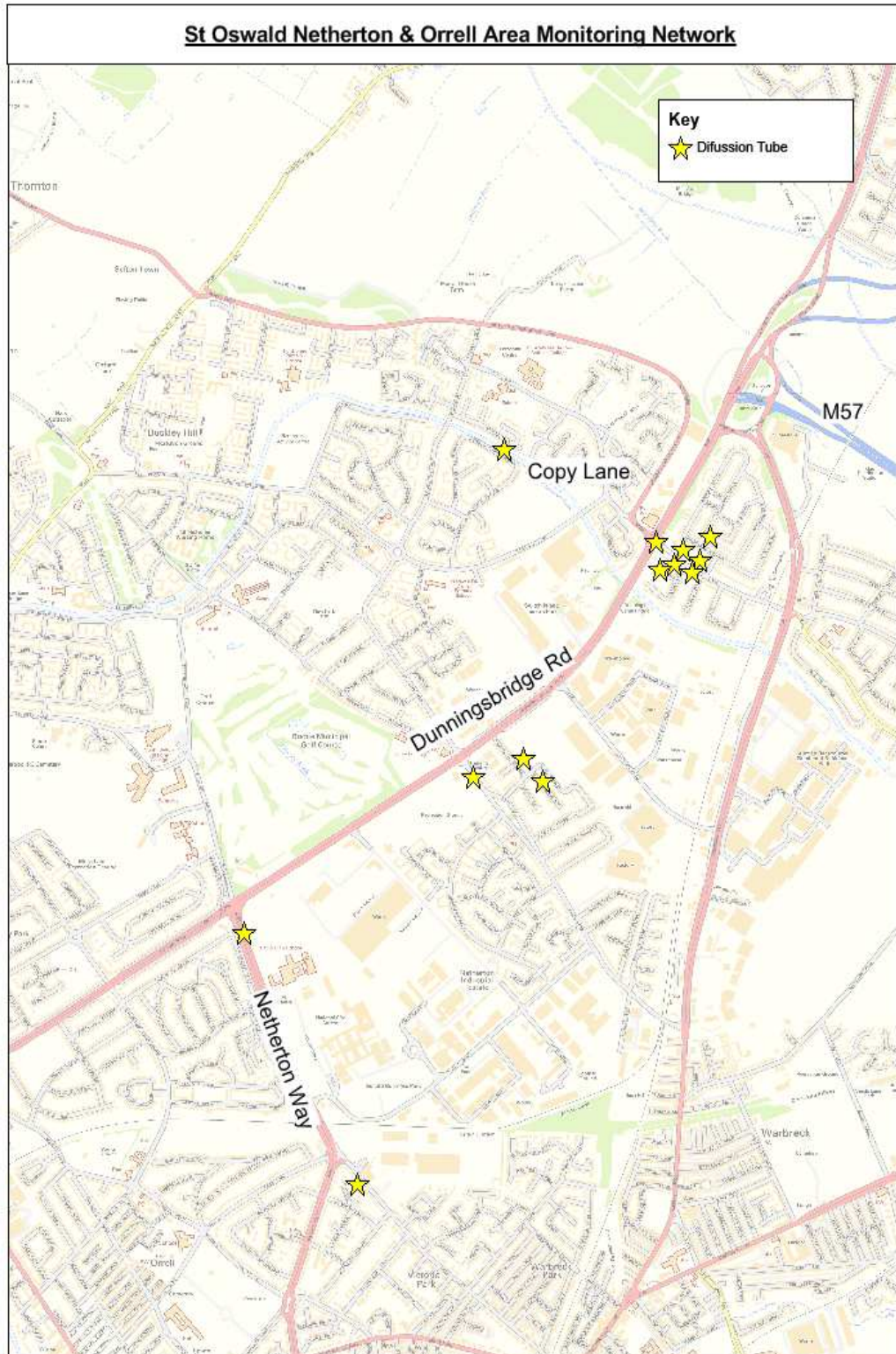
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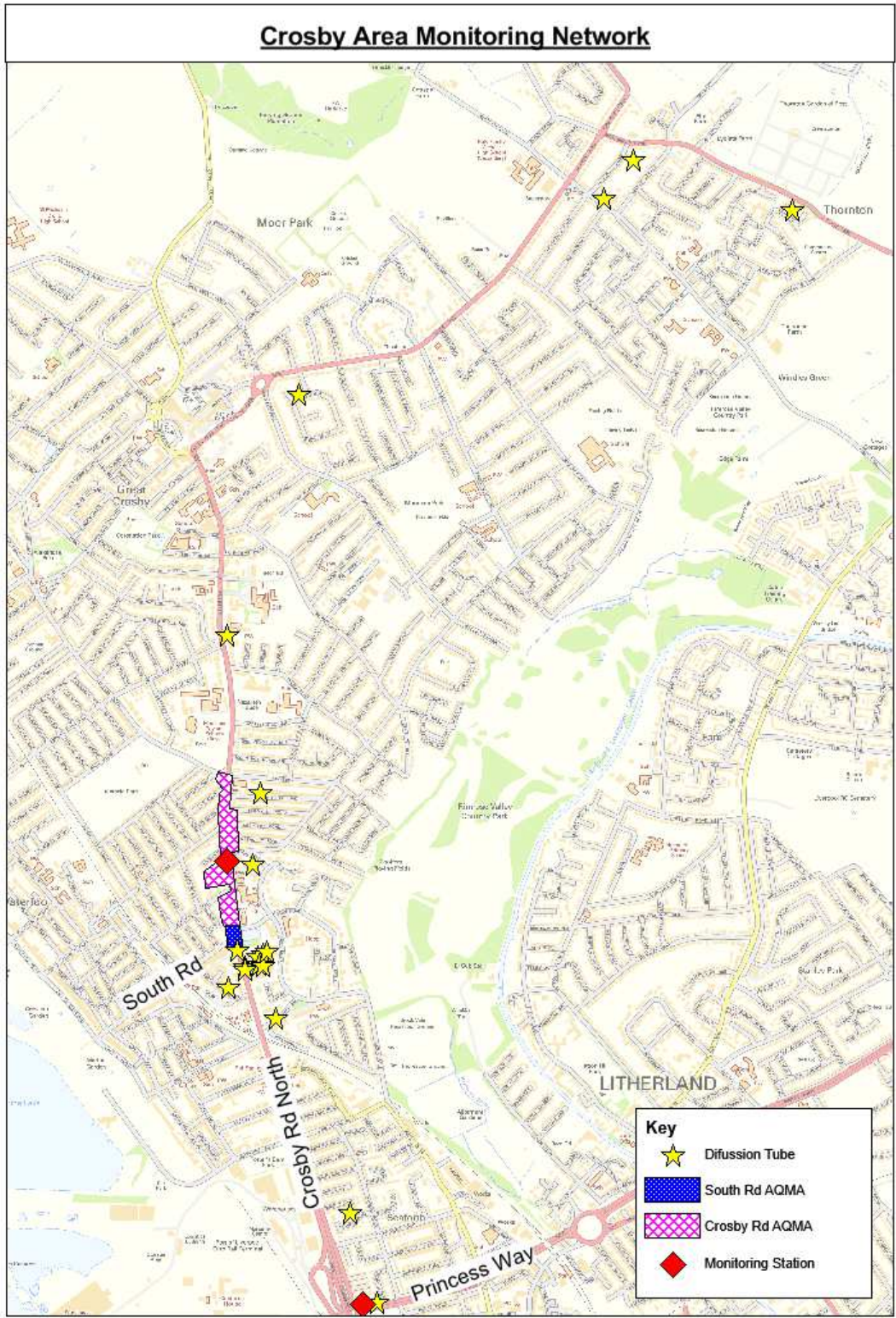




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## APPENDIX 3 – MONITORING RESULTS UPTO 2013

### Nitrogen dioxide (NO<sub>2</sub>)

#### Real Time Monitors

- Annual Average NO<sub>2</sub> levels at automatic monitoring stations (NAQS Objective 40 µgm<sup>-3</sup>) are shown in Table 1. (excedances shown in bold):

Table 1: Results of Automatic Monitoring for Nitrogen Dioxide: Comparison with Annual Mean Objective (2008 – 2013)

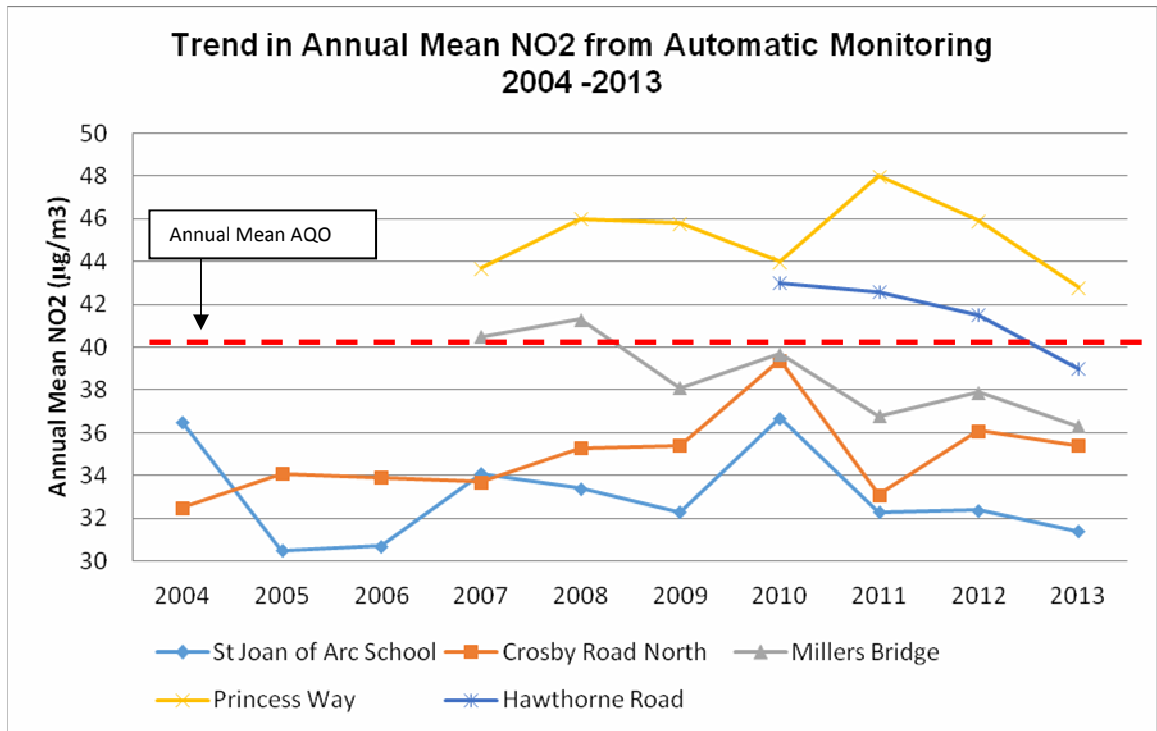
| Site ID/<br>Location                     | Within AQMA for NO <sub>2</sub> ? | Valid data capture for full calendar year 2013 % | Annual mean concentrations (µgm <sup>-3</sup> ) |             |  |             |             |             |
|--|-----------------------------------|--|---|-------------|--|-------------|-------------|-------------|
|  |                                   |  | 2008  | 2009        | 2010   | 2011        | 2012        | 2013        |
| CM1/Former St Joan of Arc School, Bootle | N                                 | 99.2   | 33.4  | 32.3        | 36.7   | 32.3        | 32.3        | 31.4        |
| CM2/Crosby Road North, Waterloo          | N                                 | 99.9   | 35.3  | 35.4        | 39.4   | 33.1        | 36.1        | 35.4        |
| CM3/Millers Bridge, Bootle               | Y                                 | 99.9   | <b>41.3</b>                                     | 38.1        | 39.7   | 36.8        | 37.9        | 36.3        |
| CM4/Princess Way, Seaforth               | Y                                 | 97.2   | <b>46.0</b>                                     | <b>45.8</b> | <b>44.0</b>  | <b>48.0</b> | <b>45.9</b> | <b>42.8</b> |
| CM5/Hawthorne Road, Litherland           | Y                                 | 98.7   | n/a   | n/a         | <b>43.0<sup>1</sup></b><br><b>46.7<sup>2</sup></b> | <b>42.6</b> | <b>41.5</b> | 39.0        |

<sup>1</sup> June – December 2010. <sup>2</sup> Annual Mean adjusted for short term monitoring,

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- Trends in annual mean NO<sub>2</sub> at all sites, are shown in Figure 1.

Figure 1: Trends in Annual Mean Nitrogen Dioxide Concentration Measured at Automatic Monitoring Sites



- The trend graph shows the NO<sub>2</sub> annual mean was lower at all monitoring sites in 2013 compared with 2012. Princess Way continues to be consistently well above the annual mean Air Quality Objective (NAQS), although there has been a downward trend since the peak of 2011.
- Hawthorne Road has shown a downward trend since monitoring commenced in 2010 and showed borderline compliance with the NAQS objective in 2013, having shown non-compliance in the previous three years. Both of these sites are influenced by road traffic on the A5036, particularly from HGVs and NO<sub>2</sub> levels at both sites are anticipated to rise in future years due to the planned port expansion. A dispersion modelling study is currently being carried out in-house by Sefton Council officers, with the methodology reviewed by Bureau Veritas, to examine how the increased HGV movements due to port expansion will affect residents living next to the A5036.
- The trend at Millers Bridge has been one of compliance with the annual mean AQO from 2009 - 2013, following a period of non-compliance in 2007 and 2008, although compliance in 2010 was borderline.

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- Following an unexpected rise in the annual mean NO<sub>2</sub> in 2010 at Crosby Road North, when compliance in that year was borderline, annual concentrations have fallen back to pre-2010 compliance levels.
- The former St Joan of Arc School site continues to show compliance with the NO<sub>2</sub> annual mean AQO. Due to sale of the land at this site the monitoring station will be moved to a new location in this area.
- Automatic monitoring results for NO<sub>2</sub> for comparison with the 1-hour mean Objective continue to show compliance with the AQO at all current monitoring sites in Sefton. Results from 2008 - 2013 are shown in Table 2.

**Table 2 Results of Automatic Monitoring for Nitrogen Dioxide: Comparison with 1-hour Mean Objective (2008 – 2013)**

| Site ID/<br>Location                                   | Within<br>AQMA<br>for<br>NO <sub>2</sub> ? | Valid data<br>capture<br>for full<br>calendar<br>year<br><br>2013<br><br>% | Number of Exceedences of hourly mean (200<br>µgm <sup>-3</sup> ) no more than 18 per year<br><br>*Where the period of valid data is less than 90% of<br>a full year, the 99.8 <sup>th</sup> percentile of hourly means is<br>shown in brackets. |      |      |      |      |      |
|--|--|--|---|------|------|------|------|------|
|  |  |  | 2008  | 2009 | 2010 | 2011 | 2012 | 2013 |
| CM1/ Former St<br>Joan of Arc<br>School,<br><br>Bootle | N  | 99.2   | 0   | 0    | 0    | 0    | 0    | 0    |
| CM2/ Crosby<br>Road North,<br><br>Waterloo             | N  | 99.9   | 0   | 0    | 0    | 0    | 1    | 1    |
| CM3/ Millers<br>Bridge,<br><br>Bootle                  | Y  | 99.9   | 2   | 2    | 1    | 0    | 0    | 0    |
| CM4/Princess<br>Way,<br><br>Seaforth                   | Y  | 97.2   | 0   | 0    | 0    | 2    | 3    | 0    |
| CM5/ Hawthorne<br>Road,<br><br>Litherland              | Y  | 98.7   | n/a   | n/a  | 1    | 0    | 0    | 0    |

## Diffusion Tubes

- A summary of diffusion tube locations in Sefton which have shown concentrations in excess of the NO<sub>2</sub> annual mean AQO of 40 µgm<sup>-3</sup> or borderline compliance in 2013 is shown in Table 3. All Objective exceedences are highlighted in bold text. The remaining 83 sites all showed compliance with the annual mean AQO.

**Table 3 Nitrogen Dioxide Diffusion Tubes that have shown an Annual Mean Nitrogen Dioxide Concentration in excess of 40 µgm<sup>-3</sup> or close to the Objective in 2013**

| Site ID | Site Location               | Within AQMA for NO <sub>2</sub> ? | Valid data capture for full calendar year 2013 % | Annual Mean Nitrogen Dioxide Concentration (Adjusted for Bias) |   |   |   |   |
|---------|-----------------------------|-----------------------------------|--|--|---|---|---|---|
|         |                             |                                   |  | 2009 NO <sub>2</sub> (µgm <sup>-3</sup> )                      | 2010 NO <sub>2</sub> (µgm <sup>-3</sup> ) | 2011 NO <sub>2</sub> (µgm <sup>-3</sup> ) | 2012 NO <sub>2</sub> (µgm <sup>-3</sup> ) | 2013 NO <sub>2</sub> (µgm <sup>-3</sup> ) |
| NBM     | Millers Bridge, Bootle      | <b>Y</b>                          | 92   | <b>45</b>  | <b>46</b>                                 | <b>46</b>                                 | <b>45</b>                                 | <b>45</b>                                 |
| NBR     | Derby Road, Bootle          | <b>Y</b>                          | 92   | <b>59</b>  | <b>60</b>                                 | <b>56</b>                                 | <b>58</b>                                 | <b>56</b>                                 |
| NBS     | Derby Road, Bootle          | <b>Y</b>                          | 83   | <b>44</b>  | <b>51</b>                                 | <b>46</b>                                 | <b>48</b>                                 | <b>43</b>                                 |
| NCI     | Hawthorne Road, Litherland  | <b>Y</b>                          | 100  | <b>45</b>  | <b>49</b>                                 | <b>49</b>                                 | <b>48</b>                                 | <b>42</b>                                 |
| NCJ     | South Road, Waterloo        | <b>Y</b>                          | 83   | <b>46</b>  | <b>50</b>                                 | <b>43</b>                                 | <b>46</b>                                 | <b>42</b>                                 |
| NDD     | Hawthorne Road, Litherland  | <b>Y</b>                          | 92   | n/a  | n/a                                       | <b>48</b>                                 | <b>42</b>                                 | <b>43</b>                                 |
| NDI     | Crosby Road North, Waterloo | <b>Y</b>                          | 92   | n/a  | n/a                                       | <b>43</b>                                 | <b>44</b>                                 | <b>41</b>                                 |

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|     |                                     |   |     |     |     |     |                          |           |
|-----|-------------------------------------|---|-----|-----|-----|-----|--------------------------|-----------|
| NDO | Hawthorne Road, Bootle              | N | 92  | n/a | n/a | n/a | <b>42</b><br><b>(44)</b> | <b>44</b> |
| NDR | Crosby Road North, Waterloo         | Y | 100 | n/a | n/a | n/a | <b>41</b><br><b>(43)</b> | <b>40</b> |
| NDV | Moor Lane, Crosby                   | N | 92  | n/a | n/a | n/a | <b>44</b><br><b>(46)</b> | <b>43</b> |
| NEB | Copy Lane, Netherton                | N | 100 | n/a | n/a | n/a | 39<br><b>(41)</b>        | 39        |
| NEC | Dunnings Bridge Road, Netherton     | N | 100 | n/a | n/a | n/a | <b>43</b><br><b>(45)</b> | <b>40</b> |
| NEE | Copy Lane Police Station, Netherton | N | 100 | n/a | n/a | n/a | <b>41</b><br><b>(43)</b> | <b>41</b> |
| NEL | Breeze Hill, Bootle                 | N | 92  | n/a | n/a | n/a | n/a                      | <b>43</b> |
| NEM | Millers Bridge Industrial, Estate   | Y | 92  | n/a | n/a | n/a | n/a                      | <b>41</b> |

- Where less than 9 months of data was collected results have been adjusted to annual means using a calculation provided by DEFRA. These are shown in brackets.
- Of the 12 diffusion tube sites that showed non-compliance with the annual mean Objective in 2010, eight sites were within existing AQMAs:



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- Four locations, sites NBM, NBR, NBS and NEM are within the existing Millers Bridge, Bootle AQMA (AQMA 3).
- Two locations, sites NCJ and NDI are within the existing South Road/Crosby Road North AQMA (AQMA 4).
- Two locations, sites NCI and NDD Hawthorne Road are within the existing Hawthorne Road AQMA (AQMA 5).
- Of the remaining 4 diffusion tube sites that showed non-compliance with the annual mean Objective in 2012:
  - NDO (Hawthorne Road, Bootle) is located near to the junction with Linacre Lane and was sited to monitor NO<sub>2</sub> levels at a new development of flats on Hawthorne Road. An annual mean of 44  $\mu\text{gm}^{-3}$  was recorded in 2013. As the AQO applies at the façade of the property, the Defra NO<sub>2</sub> fall off with distance calculator was used to estimate the NO<sub>2</sub> concentration at the property façade to assess relevant exposure. This showed an annual mean of 36.5  $\mu\text{gm}^{-3}$  at the façade which is below the AQO.
  - NDV (Moor Lane, Crosby) is located close to a roundabout and was sited to assess levels at the property opposite a pedestrian crossing, as this appeared to be a potentially more polluted site than a site which had been set up at the opposite side of the roundabout, site NCK (The Northern Road, Crosby) which had previously shown an annual mean of 36  $\mu\text{gm}^{-3}$  in 2010. An annual mean of 43  $\mu\text{gm}^{-3}$  was recorded for NDV in 2013. The Defra NO<sub>2</sub> fall off with distance calculator was used to estimate the NO<sub>2</sub> concentration at the property façade to assess relevant exposure. This showed an annual mean of 30.6  $\mu\text{gm}^{-3}$  at the façade which is below the AQO.
  - NEE (Copy Lane Police Station) is located close to the A5036 Dunnings Bridge Road / Copy Lane junction. An annual mean of 41  $\mu\text{gm}^{-3}$  was recorded for NEE in 2013, however there is no relevant public exposure at this location as employment sites are not counted as relevant exposure in the LAQM regime. The tube was sited here to build up a picture of NO<sub>2</sub> levels close to the A5036 and the junction to assist in the assessment of the impacts of port expansion.
  - NEL (Breeze Hill) is located near to the A5058 Breeze Hill/ A5038 Southport Road junction. This tube was set up to replace tube NEN Manor Close, to assess NO<sub>2</sub> level at residential property more affected by queuing traffic at the traffic lights in this area. An annual mean of 43  $\mu\text{gm}^{-3}$  was recorded for NEL in 2013. The Defra NO<sub>2</sub> fall off with distance

# Agenda Item 5

calculator was used to estimate the NO<sub>2</sub> concentration at the property façade to assess relevant exposure. This showed an annual mean of 36.4 µgm<sup>-3</sup> at the façade which is below the AQO.

- Of the two sites that recorded an annual mean of 40 µgm<sup>-3</sup> :
  - NDR (Crosby Road North) is within the existing South Road/Crosby Road North AQMA 4.
  - NEC (Dunnings Bridge Road) is located close to the A5036 Dunnings Bridge Road/Copy Lane junction. There is no relevant public exposure at this location. The site was selected to build up a picture of NO<sub>2</sub> levels close to the A5036 and the junction to assist in the assessment of the impacts of port expansion.
- The single site that showed borderline compliance with the Objective in 2013, with a recorded annual mean of 39 µgm<sup>-3</sup> was NEB (Copy Lane). The measurement was taken 0.5 m from the kerb and the nearest relevant exposure is 15m away. The Defra NO<sub>2</sub> fall off with distance calculator was used to estimate the NO<sub>2</sub> concentration at the property façade to assess relevant exposure. This showed an annual mean of 28.8 µgm<sup>-3</sup> at the façade which is below the AQO.
- The results of diffusion tube monitoring have shown annual mean NO<sub>2</sub> concentrations to be above the annual mean Air Quality Objective at a number of locations. However these were either at sites already within existing AQMAs, at locations where there is no relevant public exposure, or were such that the drop off in concentration with distance showed compliance with the Objective at the nearest public exposure receptor.
- Nitrogen dioxide diffusion tubes are widely used to assess annual mean concentrations against the Objective. However research studies have looked at the relationship between the annual mean and the 1-hour mean Objective. The technical guidance currently advises that local authorities can assume that exceedences of the 1-hour Objective are only likely to occur where the annual mean concentrations are 60 µgm<sup>-3</sup> or above. There were no diffusion tube site locations where the measured annual mean concentration in 2013 was greater than 60 µgm<sup>-3</sup>.

## Fine particles (PM<sub>10</sub>)

- Automatic monitoring results for PM<sub>10</sub>: comparison with the annual mean Objective (40 µgm<sup>-3</sup>), at all current monitoring sites in Sefton are shown in Table 4. Objective exceedences are highlighted in bold text.

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Table 4 Results of PM<sub>10</sub> Automatic Monitoring: Comparison with Annual Mean Objective (2008 – 2013)

| Site ID/<br>Location                              | Within<br>AQMA<br>for<br>PM <sub>10</sub> ? | Valid<br>data<br>capture<br>for full<br>calendar<br>year<br>2013<br>% | Annual Mean PM <sub>10</sub> Concentrations (µgm <sup>-3</sup> ) |                   |      |      |      |      |
|---|---|---|--|-------------------|------|------|------|------|
|   |   |   | 2008   | 2009              | 2010 | 2011 | 2012 | 2013 |
| CM1/Former<br>St Joan of<br>Arc School,<br>Bootle | N   | 85.5  | 26.1 <sup>1</sup>  | 22.9 <sup>2</sup> | 22.4 | 24.6 | 27.1 | 28.5 |
| CM2/Crosby<br>Road North,<br>Waterloo             | Y   | 96.1  | 27.3   | 26.1              | 27.0 | 31.3 | 25.4 | 28.3 |
| CM3/Millers<br>Bridge,<br>Bootle                  | Y   | 94.0  | 33.3   | 29.9              | 28.4 | 29.8 | 26.1 | 28.1 |
| CM4/Princess<br>Way,<br>Seaforth                  | N   | 83.4  | 26.3   | 24.3              | 23.1 | 27.8 | 24.9 | 26.5 |

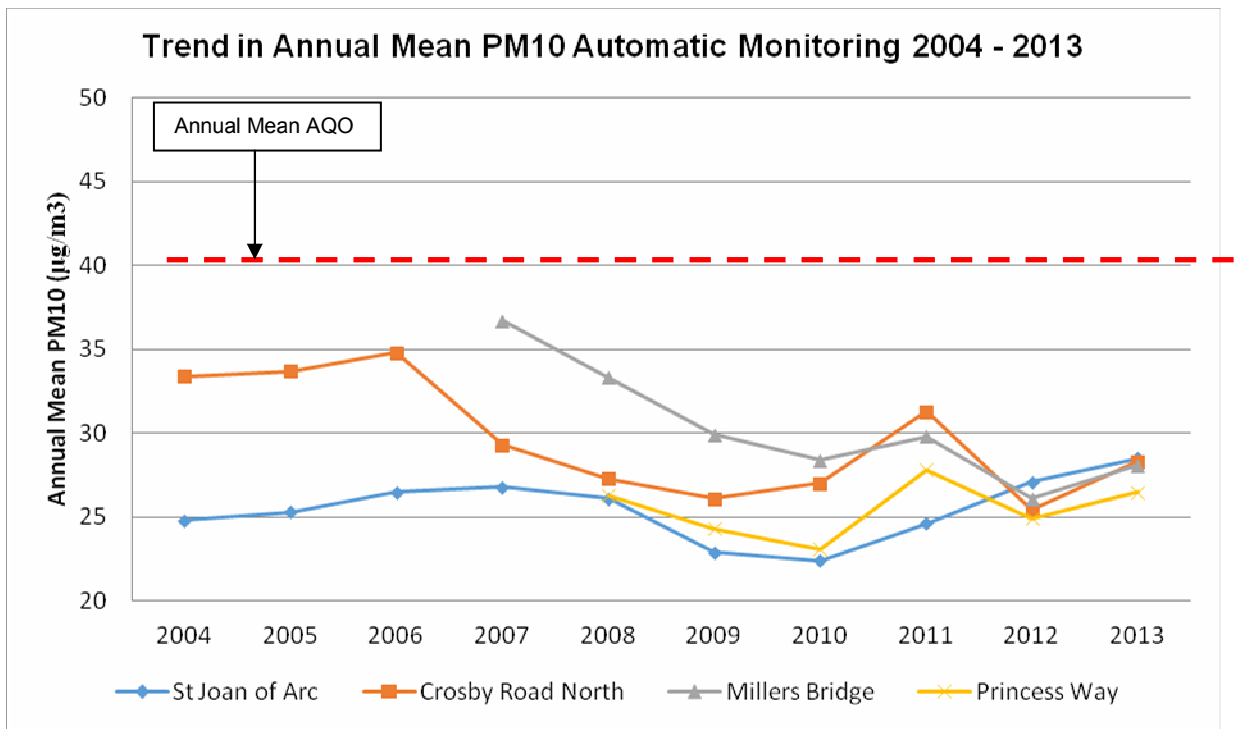
<sup>1</sup>Jan – Sept, <sup>2</sup> March – Dec

- Results of automatic monitoring has shown compliance with the PM<sub>10</sub> annual mean Objective at all sites in 2013 and in all years that monitoring has been undertaken.

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- The trends in annual mean PM<sub>10</sub> at all sites are shown in Figure 2.

**Figure 2: Trends in Annual Mean PM<sub>10</sub> Measured at Automatic Monitoring Sites**



- The trend at all sites is one of continued compliance with the annual mean Objective of 40µgm<sup>-3</sup>. There was a slight increase in the annual mean at all sites in 2013 compared to 2012.

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- Automatic monitoring results for PM<sub>10</sub>: for comparison with the 24-hour mean Objective (50 µgm<sup>-3</sup>, 35 exceedences allowed in 1 year), at all current monitoring sites in Sefton are shown in Table 5. Objective exceedences are highlighted in bold text.

Table 5: Results of PM<sub>10</sub> Automatic Monitoring: Comparison with 24-hour Mean Objective (2008 – 2013)

| Site ID/<br>Location                                 | Within<br>AQMA<br>for<br>PM <sub>10</sub> ? | Valid<br>data<br>capture<br>for full<br>calendar<br>year<br><br>2013<br>% | Number of Exceedences of PM <sub>10</sub> Daily<br>Mean Objective (50 µgm <sup>-3</sup> )<br><br>Max 35 exceedences |                |      |      |      |                 |
|--|---|---|---|----------------|------|------|------|-----------------|
|  |   |   | 2008  | 2009           | 2010 | 2011 | 2012 | 2013            |
| CM1/Former<br>St Joan of<br>Arc School<br><br>Bootle | N   | 85.5  | 5 <sup>1</sup>  | 0 <sup>2</sup> | 1    | 4    | 5    | 18 <sup>3</sup> |
| CM2/Crosby<br>Road North<br>Waterloo                 | Y   | 96.1  | 14  | 10             | 16   | 31   | 18   | 17              |
| CM3/Millers<br>Bridge<br><br>Bootle                  | Y   | 94.0  | 33  | 11             | 20   | 25   | 13   | 17              |
| CM4/Princess<br>Way<br><br>Seaforth                  | N   | 83.4  | 15  | 7              | 6    | 20   | 15   | 12 <sup>4</sup> |

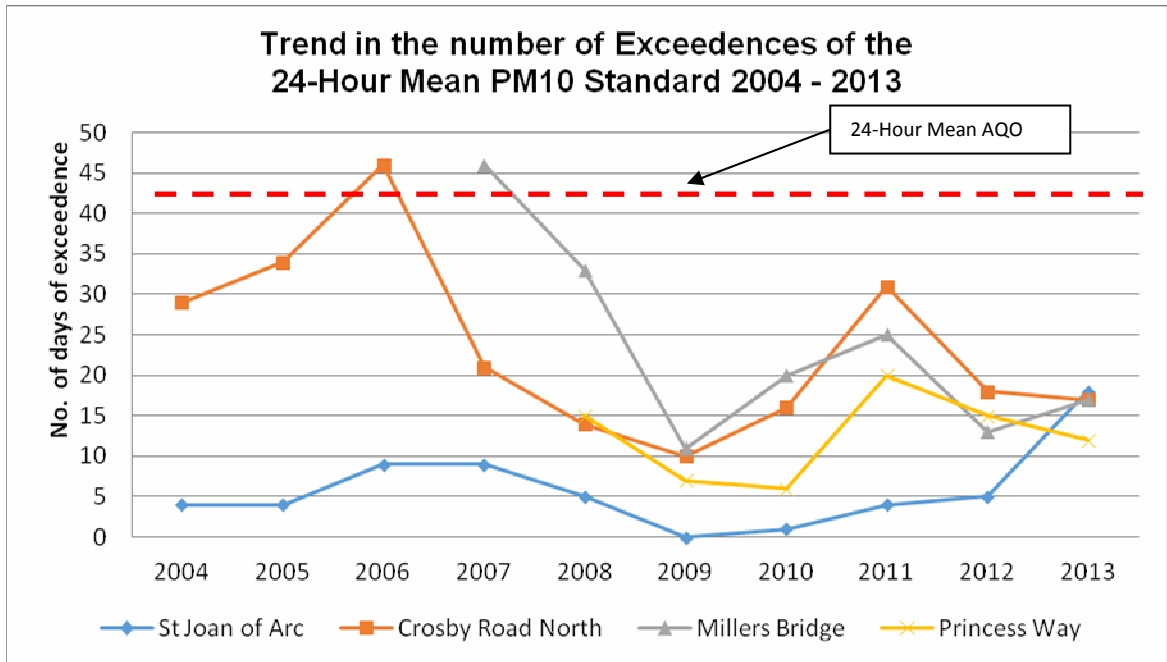
<sup>1</sup> Jan – Sept, <sup>2</sup> March – Dec, <sup>3</sup> 90.4<sup>th</sup> percentile of daily means 44 µgm<sup>-3</sup>, <sup>4</sup> 90.4<sup>th</sup> percentile of daily means 43 µgm<sup>-3</sup>.

- Results of automatic monitoring has shown compliance with the daily mean Objective at all sites in 2013.

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- The trends in the number of exceedences of the PM<sub>10</sub> 24-hour mean Standard at all sites are shown in Figure 3

**Figure 3 Trends in the number of exceedences of the PM<sub>10</sub> 24-hour mean Standard Measured at Automatic Monitoring Sites**



- The trends show continued compliance with the 24 hour mean Objective at all sites since 2008. The number of exceedences at Crosby Road North, Millers Bridge and Princess Way in 2013 was not significantly different from 2012. However the former St Joan of Arc School site showed a marked increase in the number of exceedences from 5 to 18. The reason for this is currently being investigated.
- The high number of daily exceedences recorded at Crosby Road North in 2006 that led to AQMA declaration has not been repeated. The actions as part of the Route Management Plan adopted for the A565 corridor through Crosby have contributed to compliance with the AQO at this site. A Detailed Assessment completed in 2014 concluded that the AQMA declaration at Crosby Road North could be revoked. A briefing report concerning revocation of this AQMA has been provided for Cabinet member Environment.

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**Report to:** Cabinet **Date of Meeting:** 4<sup>th</sup> June 2015  
 Overview and Scrutiny Committee (Regeneration and Skills) 28<sup>th</sup> July 2015

**Subject:** Review of Town Centres **Wards Affected:** (All Wards);

**Report of:** Director of Built Environment

**Is this a Key Decision?** Yes **Is it included in the Forward Plan?** Yes  
**Exempt/Confidential** No

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## Purpose/Summary

To present the response of the Cabinet Member – Regeneration and Tourism to the recommendations of the Town Centres Working Group Final Report, as requested by the Cabinet on 26<sup>th</sup> February 2015.

## Recommendation(s)

### Cabinet:

That the comments of the Cabinet Member – Regeneration and Tourism on the recommendations of the Town Centres Working Group Final Report be approved and be reported back to the Overview and Scrutiny Committee (Regeneration and Skills).

### Overview and Scrutiny Committee:

That the response of the Cabinet to the recommendations of the Town Centres Working Group Final Report be received.

## How does the decision contribute to the Council’s Corporate Objectives?

|   | <u>Corporate Objective</u>     | <u>Positive Impact</u> | <u>Neutral Impact</u> | <u>Negative Impact</u> |
|---|--------------------------------|------------------------|-----------------------|------------------------|
| 1 | Creating a Learning Community  |                        | ✓                     |                        |
| 2 | Jobs and Prosperity            | ✓                      |                       |                        |
| 3 | Environmental Sustainability   |                        | ✓                     |                        |
| 4 | Health and Well-Being          |                        | ✓                     |                        |
| 5 | Children and Young People      |                        | ✓                     |                        |
| 6 | Creating Safe Communities      |                        | ✓                     |                        |
| 7 | Creating Inclusive Communities |                        | ✓                     |                        |

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|   |   |  |   |  |
|---|---|--|---|--|
| 8 | Improving the Quality of Council Services and Strengthening Local Democracy |  | ✓ |  |
|---|---|--|---|--|

**Reasons for the Recommendation:**

To incorporate comments and views of the Cabinet Member.

**Alternative Options Considered and Rejected:**

N/a

**What will it cost and how will it be financed?**

**(A) Revenue Costs** – there are no financial implications arising from this report.

**(B) Capital Costs** – there are no financial implications arising from this report.

**Implications:**

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

|   |                                     |
|---|-------------------------------------|
| <b>Financial</b>                                    | N/a                                 |
| <b>Legal</b>  | N/a                                 |
| <b>Human Resources</b>                              | N/a                                 |
| <b>Equality</b>                                     |                                     |
| 1. No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. Equality Implication identified and risk remains | <input type="checkbox"/>            |

**Impact of the Proposals on Service Delivery:**

N/a

**What consultations have taken place on the proposals and when?**

The Head of Corporate Finance and ICT has been consulted and notes there are no direct financial implications arising as a result of this report. (FD 3570/15)

The Head of Corporate Legal Services has been consulted and any comments have been incorporated into the report. (LD 2862/15)



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## **Implementation Date for the Decision**

Following the expiry of the “call-in” period for the Minutes of the Cabinet Meeting

**Contact Officer:** Head of Economic Development & Tourism

**Tel:** Tel: 0151 934 3471

**Email:** mark.long@sefton.gov.uk

## **Background Papers:**

None

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## 1. Introduction/Background

- 1.1 On 20<sup>th</sup> January 2015, Overview & Scrutiny (Regeneration & Environmental Services) received the Final Report of the Working Group on the Employment Development and Development of Local Town Centres and Economies Working Group. The report was subsequently received by Cabinet on 26<sup>th</sup> February 2015, and referred to Cabinet Member – Regeneration for his views and comments.
- 1.2 The responses below were captured at the Cabinet Member’s meeting of 2<sup>nd</sup> April 2015.

**Overview and Scrutiny Committee (Regeneration and Environmental Services)  
Town Centres Working Group - Recommendations  
Response from Cabinet Member – Regeneration and Tourism**

| No. | Working Party Recommendations  | Response from the Cabinet Member  |
|-----|--|---|
| 1.  | That the Director of Built Environment be requested to review the Town Centre Strategies in order that there is a co-ordinated and systematic approach to Town Centre Development that links into other strategies across the Council.             | The draft Local Plan is the appropriate planning document for evaluating any proposal to change Sefton’s town centres. The Director is satisfied that the proposed Development Strategies and Frameworks for Bootle, Crosby and Southport Town Centres are compliant with the policies contained in the Local Plan, and will help achieve its long-term objectives. For example, a Supplementary Planning Document will be prepared to support the Crosby development strategy. |
| 2.  | That the Director of Street Scene be requested to produce individual cleansing programmes for each commercial centre across the Borough, recognising that one size doesn’t always fit all.   | Agreed.   |
| 3.  | That the Director of Built Environment, as part of any future Parking Review, be requested to investigate the possibility of undertaking a more focused and robust approach to a cost/benefit analysis. The Parking Review has now been completed. | Agreed.   |



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| No. | Working Party Recommendations  | Response from the Cabinet Member   |
|-----|--|--|
| 4.  | <p>That the Director of Built Environment be requested to investigate the work that has been undertaken by Maghull Community Enterprise in designing and opening a Pop-up Shop known as “The Emporium” with a view to designing a Sefton Model for Pop-up Shops in order that other Town Centres across the Borough could adopt a similar approach.</p>            | <p>Incentives to improve Sefton’s principal and secondary centres have been offered in recent years:</p> <ul style="list-style-type: none"> <li>• High Street Innovation Fund went to Crosby (£17,000), Maghull (£17,000), Southport (£49,000) and Waterloo (£17,000)</li> <li>• As part of the Portas Pilots, Crosby, Maghull, Southport and Waterloo formed Town Teams, and all four were allocated £10,000 to help support the high street.</li> <li>• The Council’s Capital Fund has made further investments totalling £300,000 for non-Town Team projects in Marian Square, Linacre Rd, Ainsdale, Birkdale</li> </ul> <p>It is important that these investments are evaluated so that the social and economic return is understood before further financial commitments are entered into.</p> <p>The achievement of Maghull Community Enterprise in promoting pop-up shops is noted. This work is being carried forward in proposals for:</p> <ul style="list-style-type: none"> <li>• Pop-Up Shops in Southport BID through Southport Cultural Forum Ltd</li> <li>• A Well Sefton Pop-Up Shop in Bootle Strand Shopping Centre</li> </ul> |
| 5.  | <p>That the Director of Built Environment, as resources allow, assign appropriate Officers to the Town Teams across the Borough in order that those Officers may offer support and guidance in promoting and improving Town Centres, assets and tourist attractions associated with individual Town Centres across the Borough as a possible income generator.</p> | <p>The Director will keep this under constant review. The Council currently employs two Locality Managers to track and support town centres. In addition, the Capital Fund has paid for three consultancy studies to inform investment plans for Bootle, Crosby and Southport. There are however significant budget constraints which may make for hard choices in future years.</p>   |

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| No. | Working Party Recommendations   | Response from the Cabinet Member  |
|-----|---|---|
| 6.  | That the Director of Built Environment (Regeneration) in consultation with the Director of Corporate Services (Neighbourhoods) be requested to engage with local businesses, the Community, Voluntary and Faith sectors to encourage the development of the Borough's Town Centres with a view to evidencing engagement with those groups to develop a proposed work programme that is effective and inclusive.       | The three Town Centre Strategy studies (see above) are each required to prepare a consultation and engagement plan for approval by the Council's Consultation Standards Panel. DBE will also evaluate the consultation and engagement methods used, and report outcomes to the Panel.   |
| 7.  | That an Officer and Member Working Group be established consisting of Officers from Built Environment (Regeneration) and Corporate Services (Neighbourhoods) and Members along with any other relevant Officers to take the task of Town Centre Development forward.  | The Cabinet Member will consider the need for a stakeholder group.  |
| 8.  | That the Director of Built Environment be requested to draft clear criteria to support Community Social Enterprise that reduce bureaucracy and create a greater understanding and empathy towards local business to include a consideration of rate rebates for social enterprises equivalent to registered charities when additional social value and support for community development can be clearly demonstrated. | The Council has adopted a Procurement Strategy which aims to support local businesses and SME's specifically by making it easier to do business with the Council. In addition, an extensive range of discounts on business rates may be applied for, which community and social enterprise may be eligible for – see answer to recommendation 10. |
| 9.  | That through the investment strategies for Bootle, Crosby and Southport, the Director of Built Environment be requested to contact the Town Centres and suggest that they conduct a mapping exercise of landlords in each of their Town Centres, using the Cabinet Member for Regeneration and Tourism Capital Fund.  | The Department of Built Environment periodically commissions Town Centre Health Assessments which include Goad maps and other information. Members may consult these Health Assessments. New Assessments are planned for Bootle and Southport in 2015. It should be noted that the Capital Fund is now fully committed.                           |

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| No. | Working Party Recommendations  | Response from the Cabinet Member  |
|-----|--|---|
| 10. | <p>That the Director of Corporate Services be requested to investigate the possibility of landlords using the empty rate relief regime provided this leads to enterprise development, job creation and longer term economic and social value.</p>  | <p>A discretionary re-occupation relief scheme is already in place in Sefton from April 2014 as per attached report “Business Rates Reoccupation relief”</p>  <p>20150220 S69 relief report.docx</p> <p>More information is available on the ratepayers bills and also on Sefton Council website using the following link<br/> <a href="http://www.sefton.gov.uk/business/business-rates/business-rates-re-occupation-relief.aspx">http://www.sefton.gov.uk/business/business-rates/business-rates-re-occupation-relief.aspx</a>. There has been very little take up of this relief in Sefton to date.</p> <p>In February 2015 a Section 69 discretionary rate relief scheme was reviewed at Cabinet Member briefing meeting – see attached report:</p>  <p>Business Rates Reoccupation Relief.r</p> <p>A report with details of the s69 discretionary business rates relief scheme will be made available later this year.</p> |
| 11. | <p>That the Director of Corporate Services be requested to ensure that Charity Shops continue to be inspected prior to awarding relief and reviewed from time to time to ensure that relief criteria are met, with any abuse reported being investigated and appropriate action taken accordingly.</p> | <p>All Charity Shops are inspected prior to the award of mandatory charitable rate relief. We are also committed to an annual review of all cases where mandatory charitable rate relief has been awarded, including charity shops, to ensure that the relief criteria is met.</p>  |
| 12. | <p>That the Director of Built Environment be requested to investigate the possibility of using the lampposts outside the Bootle Strand Shopping Centre as advertising space and a</p>  | <p>We can, subject to payment, and approvals for Planning Permission and Highways Traffic / Safety assessments. We can implement illuminated advertising signs in these</p>   |

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| No. | Working Party Recommendations  | Response from the Cabinet Member   |
|-----|--|--|
|     | possible income generator and if this proves to be successful, adopt a similar principle, wherever possible, throughout the Borough.   | <p>areas. But installing such signs in conservation areas may not be approved.</p> <p>We have contracts in place with Bommel UK and Premier Postings for illuminated advertising on the highway, the potential challenges are the type of column currently in place may need to be replaced with a heavy duty street lighting column</p> |
| 13. | That the Working Group welcomes that the Director of Built Environment intends to consult and seek local community representation in relation to any proposal to draft an investment strategy that impacts on that local community.  | See answer to recommendation 6   |
| 14. | That, in the spirit of the One Council vision, all Directors and Heads of Service be requested to consider how their individual Departments actions impact on Town Centre development and how the development or decline then impacts on local residents and citizens.   | DBE will consult with all Council services in preparing Town Centre Development Frameworks, and co-ordinating their implementation. For example, all relevant Council services are included within the underpinning Baseline Service Level Agreement between the Council and the Southport BID company.                                  |
| 15. | That the Working Group seeks reassurance from the Council that the regeneration of the Borough's Town Centres should not be delayed or blocked due to any unnecessary internal procedures within the Council by adopting local protocols that seek to support local community activities in a positive and supportive way. | Examples of such "unnecessary internal procedures" are needed for this recommendation to be actioned.  |
| 16. | That investment and operational planning be more closely aligned through the Director of Built Environment.  | Examples of lack of integration are needed. The co-ordination of short-term maintenance and medium-term development appears to be working well.  |

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| No. | Working Party Recommendations  | Response from the Cabinet Member   |
|-----|--|--|
| 17. | That the Director of Built Environment, as resources allow, be requested to submit a quarterly progress report to the Overview and Scrutiny Committee (Regeneration and Environmental Services) detailing the proactive work being done to promote and create vibrant Town Centres across the Borough. | An Annual Report to Overview & Scrutiny, and forwarded with views to Cabinet Member – Regeneration, is more appropriate, and as resources allow. |
| 18. | That the Director of Built Environment, as resources allow, be requested to submit a six monthly performance monitoring report to the Overview and Scrutiny Committee (Regeneration and Environmental Services), setting out progress made against each recommendation of this Final Report.           | See answer to recommendation 17.   |

Note: Many of the Directors' and Heads of Service posts named in this report are subject to change or deletion in the Senior Management Review. Therefore future monitoring reports will re-assign responsibilities as appropriate.

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# Agenda Item 7

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**Report to:** Overview and Scrutiny Committee **Date of Meeting:** 28 July 2015  
(Regeneration and Skills)

**Subject:** Cabinet Member Reports

**Report of:** Head of Regulation & Compliance **Wards Affected:** All

**Is this a Key Decision?** No **Is it included in the Forward Plan?** No

**Exempt/Confidential** No

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## **Purpose/Summary**

To submit to the Overview and Scrutiny Committee recent Cabinet Member Reports.

## **Recommendation(s)**

That the Cabinet Member reports be received.

## **How does the decision contribute to the Council's Corporate Objectives?**

|   | <b><u>Corporate Objective</u></b>   | <b><u>Positive Impact</u></b> | <b><u>Neutral Impact</u></b> | <b><u>Negative Impact</u></b> |
|---|---|-------------------------------|------------------------------|-------------------------------|
| 1 | Creating a Learning Community   |                               | √                            |                               |
| 2 | Jobs and Prosperity   |                               | √                            |                               |
| 3 | Environmental Sustainability  | √                             |                              |                               |
| 4 | Health and Well-Being   |                               | √                            |                               |
| 5 | Children and Young People   |                               | √                            |                               |
| 6 | Creating Safe Communities   |                               | √                            |                               |
| 7 | Creating Inclusive Communities  |                               | √                            |                               |
| 8 | Improving the Quality of Council Services and Strengthening Local Democracy | √                             |                              |                               |

## **Reasons for the Recommendation:**

In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

## **What will it cost and how will it be financed?**

There are no financial implications arising directly from the contents of this report. Any specific financial implications associated with the attached Cabinet Member reports have been included in those reports as appropriate.

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**Implications:** N/A

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

|   |                                     |
|---|-------------------------------------|
| <b>Legal</b>  |                                     |
| <b>Human Resources</b>                              |                                     |
| <b>Equality</b>                                     |                                     |
| 1. No Equality Implication                          | <input checked="" type="checkbox"/> |
| 2. Equality Implications identified and mitigated   | <input type="checkbox"/>            |
| 3. Equality Implication identified and risk remains | <input type="checkbox"/>            |

**Impact on Service Delivery:** N/A

**What consultations have taken place on the proposals and when?** N/A

The Head of Corporate Finance and ICT has been consulted and notes the report indicates there are no financial implications arising directly from the contents of this report. Any specific financial implications associated with the attached Cabinet Member reports will have been included in those reports as appropriate. (FD 3681/15)

The Head of Legal Services has been consulted and has no comments on this report. There are no legal implications arising from the contents of this report. (LD 2964/15)

**Are there any other options available for consideration?** N/A

**Implementation Date for the Decision**

Immediately following the Committee meeting.

**Contact Officer:** Ruth Harrison

**Tel:** ext. 2042

**Email:** [ruth.harrison@sefton.gov.uk](mailto:ruth.harrison@sefton.gov.uk)

**Background Papers:**

There are no background papers available for inspection.

## 1. Introduction/Background

1.1 In order to keep Overview and Scrutiny Members informed, the Overview and Scrutiny Management Board has agreed for relevant Cabinet Member Reports to be submitted to appropriate Overview and Scrutiny Committees.

1.2 Attached to this report, for information, are the most recent Cabinet Member reports for the period July 2015 the following portfolio's that fall within the remit of this Committee:-

- Cabinet Member – Communities and Housing;
- Cabinet Member – Locality Services;

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- Cabinet Member – Chair of Planning; and
- Cabinet Member – Regeneration and Skills

**1.3** *The Committee is requested to receive the Cabinet Member Update Reports.*

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| <b>CABINET MEMBER UPDATE REPORT</b>                                      |                       |              |
|--|-----------------------|--------------|
| Overview and Scrutiny Committee (Regeneration and Skills - 28 July 2015) |                       |              |
| <i>COUNCILLOR</i>  | <i>COMMITTEE</i>      | <i>DATE</i>  |
| Patricia Hardy   | Communities & Housing | 13 July 2015 |

## **NEIGHBOURHOODS AND PARTNERSHIPS**

### **Strategic Partnerships**

- **Area Partnerships**

Area Partnership priorities are as follows:-

|              |   |
|--------------|---|
| Sefton East  | <p>Health</p> <p>Food growing project: ongoing work with Maghull High School.</p> <p>Dementia friendly initiative: first sub group meeting held to discuss initial ideas and agree areas to focus on. Meeting planned with Alzheimer’s Society to look at the requirements of a Dementia Friendly Communities Plan.</p>   |
|              | Youth services in Sefton East – ongoing.  |
| Formby       | Crime and Community Safety – sub group working with Parks and Greenspace department to take forward Duke Street Park project.   |
|              | Health and well being – older people<br>Ongoing work ensuring continued use and promotion of the hub.   |
| Crosby       | Meetings with Crosby Area Partnership members are being arranged.   |
| Southport    | Following a review of the Partnership’s priorities these have now been agreed as Street Life, including the street drinking service, Community Learning –looking at making Southport more Dementia Friendly and Southport Quality Destination – looking at the perception and promotion of the town. Sub groups looking at each of the priorities are in place. |
| South Sefton | <p>Impacts of Welfare Reform and building community resilience, looking at many issues such as foodbanks, debt advice and fuel poverty.</p> <p>Gun and gang crime (including community safety ASB) – working to develop local approaches to tackling the issues, looking at prevention and exit.</p>  |

- **Sefton Safer Communities Partnership (SSCP)**
- The SSCP has now agreed its priorities for 2015/16 which include Organised Crime Groups, Domestic Violence, ASB, Hate Crime and Drug and Alcohol Misuse.
- The Police and Crime Commissioner has confirmed Community Safety Funding for 2015/16 at the same level as the last financial year, £374,000.
- The Disarm cross border work with Kirkdale is continuing.
- The Multi Agency Response to Gun and Gangs (MARGG) continues to use a holistic approach to tackle and disrupt families who are involved in these illegal activities. The Youths at Risk group continues and a further six month review of all cases was undertaken in June 2015. There is now a more joined up approach to information and intelligence sharing, both internally and externally with our partners.
- Sefton will undertake Peer review for MARGG activity – this is a police initiate but will challenge council services / strategy

# Agenda Item 7

## Anti-Social Behaviour Unit (ASBU)

The table below highlights performance figures of the Sefton Anti-Social Behaviour Unit as at June 2015.

|   |           |
|---|-----------|
| <b>ASB Incidents reported on HUB</b> (Police, Registered Social Landlords (RSL's), Elected Members etc) | <b>63</b> |
| <b>ASB Incidents reported through Sefton Contact Centre</b> (Victim self referrals)                     | <b>52</b> |
| <b>Current LIVE Criminal Anti-Social Behaviour Orders</b>   | <b>9</b>  |
| <b>Criminal Behaviour Orders – Pending</b>  | <b>7</b>  |
| <b>Live</b>   | <b>2</b>  |
| <b>Acceptable Behaviour Contracts (A.B.C.'s) – Pending</b>  | <b>8</b>  |
| <b>Live</b>   | <b>32</b> |
| <b>Parental Control Agreements (P.C.A.'s) – Pending</b>   | <b>0</b>  |
| <b>Live</b>   | <b>16</b> |
| <b>Closures – Pending</b>   | <b>3</b>  |
| <b>Live</b>   | <b>3</b>  |
| <b>Public Spaces Protection Order – Pending</b>   | <b>2</b>  |
| <b>Live</b>   | <b>0</b>  |
| <b>Tenancy warnings – Pending</b>   | <b>0</b>  |
| <b>Live</b>   | <b>7</b>  |
| <b>Community Triggers (threshold met)</b>   | <b>2</b>  |

Neighbourhood co-ordination activities have continued in the areas with recent involvement including:

- A Digital Inclusion Project is ongoing at the HUB.
- Ford Lane Community Centre is now holding Citizens Advice Bureau sessions when the Foodbank Sessions are running. These are proving popular and are now halfway through.
- A Summer Event in the Park will be held at Bowersdale Park, currently assisting in the set up.
- A programme of Street Cage Soccer has just ended in the Violet Road area in response to incidents there. Feedback from Merseyside Fire and Rescue Service has been positive and young people engaged well.
- L30's Million are funding an outdoor cinema event screening "The Goonies" in Killen Green Park on 27 August.
- Working with Eden Netherton at the Emmanuel Baptist Church organising a five day Community Event on Killen Green Park from 26 - 31 August. Activities will include holiday club, bands, interactive youth bus and volunteering activities which will include painting the park railings.
- After the success of 2014, the South Park event will be held again on 21 August. The family fun day will run from 1 – 4.00pm and will be free to all residents. The event has been organised in partnership with Liverpool CC, LMH, Pier Head Housing, Friends of South Park, Bootle New Strand, Merseyside Police, Disarm and Linacre and Derby ward members.
- Netherton Mini Olympics will be held in various locations within the L30's Million catchment area including, Marian Square , Netherton Activity Centre and Killen Green Park. Activities will run from 23 July until 30 August and include horse riding, archery, dodge ball, street dance, canoeing and bubble football. Sessions have been funded by L30's Million and are free to residents.

- Living Christmas Tree on Glovers Lane has now been planted. Donations for the tree were received from One Vision Housing, St Oswalds Primary School and Area Committee funding. An event will be organised around Christmas for the switch on, which will involve local community groups and a Christmas Market.
- Funding has recently been agreed for a project looking at the dangers of using legal highs and volatile substances (mainly nitrous oxide) for schools within the L30's million catchment area. Sessions will also be provided for parents, community groups, Police and youth workers who operate in the area.
- Successful delivery of Taxi Marshals in Southport Town Centre after discussions with Sefton Arc, Merseyside Police and Southport BID team regarding the appropriate 'high priority' weekends to provide them, resulting in a reduction of alcohol related incidents compared to the comparable evenings last year.
- A number of projects aimed at addressing loneliness and social isolation are progressing or will commence shortly. These include, for example, the Formby Hub which has held a number of events including WW1 commemoration and VE Day. Both events saw increases in the number of referrals to partners forming the group.

### **Community Support Fund**

To date, schemes totalling £946,402 have been approved (subject to call in period). New approvals include the refurbishment of the kitchen at the Dove Trust in Formby and contribution towards the Jamie Carragher Sports and Learning Academy towards development of female changing facilities and a teaching classroom.

### **Voluntary, Community and Faith (VCF) Sector Review**

Successful delivery of offer letters to Sefton's Voluntary, Community and Faith sector providing them with confirmation of their funding for 2015/16. Discussions will take place starting from early summer with organisations regarding the re-commissioning of services in future years.

### **Domestic Violence**

#### **Multi Agency Risk Assessment Conference (MARAC) Referrals**

|            | <b>Number of Referrals</b> | <b>Number of Repeats</b> |
|------------|----------------------------|--------------------------|
| April 2015 | 60                         | 14                       |
| May 2015   | 66                         | 13                       |
| June 2015  | 31                         | 10                       |

The current MARAC repeat rate is 32%

## **HOUSING**

### **Budget for Extending Rough Sleeper Services**

The Council decision and options for use of the approved £26,000 resources has been reviewed. This will be used to extend commissioned homelessness services, should demand for services exceed service capacity. This has become more likely given recent legal changes, which will likely result in the Council having a duty to accommodate a greater number of 'vulnerable' single people.

### **Housing Market Renewal**

The housing redevelopment at Bedford Queens is nearing completion, and the earlier phases of the Klondyke redevelopment are also complete. Demolition of the properties in the (final) Phase 2-3 area of Klondyke is well under way. Bellways have planning approval for construction of 142 new houses on this site.



# Agenda Item 7

Over the forthcoming months purchase and disposal arrangements for the Klondyke 2-3 site will be considered as well as the Options for the future of the Mel Inn, Harris Drive Shops and Penpoll commercial site, which the Council acquired through CPO in 2008. There is a residue of HMR Assets, including some shops on Stanley Rd. Options for these properties will be looked at, including the potential to offer some shops as new business start up premises.

## **Housing Strategy development**

The Strategy Advisory Group, which will oversee the development of a new Housing Strategy will be established.

Homelessness service commissioning process is completed and new services went live on the 1<sup>st</sup> July. A Council Press release to highlight this has been issued.

The Housing Options & Homelessness services are undergoing external review as part of a Government programme called the Gold Standard. A Report on the outcome of this review will be produced and this will be used this to update the Homeless Strategy Action Plan. Recent Homelessness case law has placed a new requirement for new Temporary Accommodation Policy, which will be endeavoured to be in place over the forthcoming months.

The Council have been working with Emmaus and Riverside Housing, to develop a new combined homeless accommodation and training facility in Seaforth. Emmaus hope their scheme will be opened by August 2015.

## **Housing Standards & Private rented sector**

Options for the potential introduction of a Selective Licensing Scheme will be explored as a priority. The impact of recent Govt Guidance and possible timeframes to deliver a scheme will be considered.

A Landlord Accreditation scheme was launched in July 2013. We have accredited circa 700 properties in the first 2 years of operation. We continue to promote the scheme and encourage more applications. We are consulting with property agents with a view to extending the scheme to accredited agents who manage properties on behalf of landlords.

## CABINET MEMBER UPDATE REPORT

| Councillor      | Portfolio                               | Period of Report |
|-----------------|---|------------------|
| John Fairclough | Cabinet Member for<br>Locality Services | June 2015        |

### Strategic Transport

A5758 Broom's Cross Road (Thornton to Switch Island Link).

- Works nearing completion with final surfacing and lining works.
- Ground conditions resolved.
- Opening of the road to traffic now targeted for 6th August.
- Monthly updates produced and distributed and published on website.

### Port Access

- City Region Port Access Steering Group continues to meet every two months, being chaired by Sefton Chief Executive.
- Programme of interventions continuing. Measures include rail infrastructure requirements, promotion of coastal and inland shipping, short term highway improvement measures and an assessment of the options for long term major highway improvement.

### LTP & Growth Plan

- Sefton is continuing to work with Merseytravel and the other Merseyside authorities on the delivery of the LTP3 implementation programme. The 2014/15 LTP Capital Programme has been completed and will be reported to Cabinet Member. The proposed 2015/16 Transport Capital Programme was reported to Cabinet Member on 20th March 2015.
- The new LCR Combined Authority LTP (Transport Plan for Growth) has been published and was approved by the Combined Authority.
- The City Region package of sustainable transport interventions in line with the funding announced in the CR Growth Deal has been approved by the Combined Authority.
- Sefton has four schemes in the package amounting to approximately £1.75m of capital funding over the next two years.
- The Outline Business Cases for the A565 Northern Key corridor Improvements (led by Liverpool City Council) and the M58J1 Slip Roads schemes are being developed with a view to submission to the Combined Authority over the next few months.

### Local Transport Schemes

- Work on delivery of the LTP Capital Programme for 2015/16 has commenced. This includes the introduction of 20mph zones in the remaining 12 areas in the borough following on from the areas implemented in 2014/15. Work has been completed on the design of traffic management measures to be implemented on the Northern Perimeter Road/Lydiat Lane following completion of Broom's Cross Road and construction is scheduled to commence in July/ August. Land acquisition for the South Road junction improvement is at contract stage and tenders are being sought on a package of enabling works which will facilitate the diversion of Statutory Undertakers equipment before the main construction phase.

# Agenda Item 7

- Work has been completed on accessibility improvements in Seaforth village and pedestrian and cycle improvements at the entrance to the Port and the design is underway for the second phase of the Seaforth village scheme to improve accessibility and cycle links between Seaforth and Litherland.

## **Local Sustainable Transport Fund**

- The current funding package from the Local Sustainable Transport Fund finished at the end of March 2015. The work of Sefton Travel Team, the Active Sefton programme, the Travel Training service, the Cycle Hire scheme and the Sefton and West Lancashire visitor economy support has all been scaled down or completed. Opportunities for securing future funding for these initiatives continue to be explored.

## **Highway Maintenance**

- The introduction of Mayrise Mobile and the associated handheld data capture devices has now been rolled out. The system is still being developed but the early indications are that it will bring efficiencies to the delivery of the Highway Maintenance service.
- Design and survey work has now commenced for the resurfacing schemes in this year's maintenance programme. The surface treatment schemes are due to commence in August.
- Work has commenced on the preparation of a suite of new Term Maintenance Contracts. The existing Contracts are due to expire on the 31st March 2016. An OJEU notice is to be issued within the next few weeks inviting initial expressions of interest from Contractors via a Pre-Qualification Questionnaire (PQQ) process. Tenders are due to be invited prior to Christmas.

## **Street Lighting**

- A report has recently been approved to enable the development of a proposed Business Case to complete a street lighting LED retrofit in the Borough. If the Business case is proven viable then this will lead to a significant investment and subsequent improvement to both the column and lantern assets. There will also be significant annual savings on the street lighting energy costs should the project proceed.
- Design and survey work has now commenced for the street lighting schemes in this year's maintenance programme. The first of the Capital schemes has already commenced on site in Formby with the rest of the schemes to follow throughout the remainder of the financial year.

## **Traffic Signals (UTC)**

- The cross boundary project, "STRATOS", to link part of the Councils UTC systems with that of the five neighbouring authorities (Liverpool/Knowsley/St Helens/Wirral and Halton) has now commenced. The project could provide greater coordination of traffic flow and incident/event management across Merseyside. It is due for completion sometime in the autumn this year.
- The possibility of a 'Combined Authority' traffic signal maintenance contract continues to be developed. Initial discussions have been held with the respective signal teams across the Merseyside Authorities. A briefing note has been prepared and is to be taken to the next TAG meeting for discussion.

# Agenda Item 7

- Traffic signal works at Switch Island as part of the new link road scheme are nearing completion. During the last few weeks, two of the three upgraded junctions at Switch Island have been commissioned with the 3rd due to be commissioned before the end of July. The three new traffic signal installations along the Link Road itself will also be commissioned later this month in readiness for the road opening in August.

## **Highway Management**

### **Parking Services**

- 152 New Pay and Display machines have now been installed throughout the Borough. They have not yet been configured for cashless payments (Chip & Pin or Contactless), but this facility should be operational by the end of July.
- Tender also being prepared for introduction of cashless parking (pay by phone)

### **Highway Safety**

- Consultations for the next round of 20mph areas are in final preparation and delivered to households has commenced. These are the final areas of Sefton to be delivered and should be completed during the current financial year.

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| <b>CABINET MEMBER UPDATE REPORT</b><br>Overview and Scrutiny Committee (Regeneration and Skills - 28 July 2015) |                         |              |
|---|-------------------------|--------------|
| COUNCILLOR  | PORTFOLIO               | DATE         |
| Daren Veidman   | Cabinet Member Planning | 13 July 2015 |

## UPDATE - FIRST QUARTER OF 2015/16

### **Building Control - Key Points:**

- Building Control's share of the available market has risen to 76%.
- Building Regulation application approval rates are meeting statutory and locally set targets.
- Performance for undertaking same day site inspections is being maintained at 99%.
- The results of a recent survey of Building Control customers show an overall approval rating of 81%.
- Four key housing developments have commenced in Seaforth, Aintree, Crosby and Formby.
- Building Control had seven of their nominated schemes reach the North West LABC finals.

### **Local Planning - Key Points:**

- Representations received to Publication Local Plan logged and prepared in format required by Planning Inspector.
- Continuing discussions with infrastructure providers to assess implications of development.
- Consultant's report received on implications of revised household projections and we have taken report to Overview and Scrutiny and Cabinet.
- Training session held for all Members to update on response received to Publication draft and to alert them to implications of higher household projections.
- Further studies being carried out to address issues arising from representations on draft Plan.
- Work started on a number of Supplementary Planning Documents.

### **Development Management - Key Points:**

- Tesco's Bridge in Litherland complete after many years of work from Planning Services, Highway Services and Legal.
- Housing Scheme in Field Lane, Litherland in Housing Design Award, the only one of two entries in England outside the South East.
- Major Housing development minded for approval, no.109 houses at Aintree Triangle.

# Agenda Item 7

- Major Commercial development approved at Rolls Royce Factory site and KTC Edibles on Dunnings Bridge Rd.
- Major Retail development, the largest Next outside of South East of England at Aintree Retail Park.
- 347 planning applications determined.
- Significant progress made producing proofs of evidence for the School for Hearing Impaired, Birkdale and Sainsbury's Meols Cop Public Inquiries.
- Successful Agents Forum held at The CLAC on 30/6/2015.



| <b>CABINET MEMBER UPDATE REPORT</b><br>Overview and Scrutiny Committee (Regeneration & Skills) - 28 July 2015 |   |                  |
|---|---|------------------|
| Councillor  | Portfolio   | Period of Report |
| Marion Atkinson   | <b>Overview &amp; Scrutiny</b><br>Cabinet Member<br>Regeneration & Skills | July 2015        |

## Invest Sefton

### Business Start ups

- Invest Sefton works closely with Merseyside Special Investment Fund in referring new businesses to its Start-up Loans fund programme. **To date 48 start-ups have been supported with £361,800 of loan finance.** The fund is delivered as part of the Government's Start up Loans company initiative and is split into two demographics-Under 30's and over 30'. **To date 18 Sefton applicants (under 30) and 31 (30+) have been supported.**
- Invest Sefton works closely with St Helen's Chamber who is one of two organisations who deliver the New Enterprise Allowance (NEA) programme in Sefton. A business advisor from St Helen's Chamber spends a proportion of their time at Sefton@Work's Bootle office meeting potential NEA clients. Between October 2014 and March 2015 St Helen's Chamber has supported the start-up of 19 new businesses in Sefton, having met with 37 clients of which 34 were accepted onto the NEA programme

### Business Growth

Invest Sefton remains at the heart of business growth support and together with Sefton@Work has delivered (up to March 2015) over **284 intensive assists** (12 hour minimum) to Sefton businesses as part of the ERDF Merseyside Business Support Programme. Up to the same period **125 new jobs have also been created.** The programme has been extended until October 2015 to allow some business support continuity moving towards the start of the new European Structural Investment Fund programme which recently launched its first calls.

### Business Growth Grants

Invest Sefton works closely with the LCR Local Enterprise Partnership to deliver the RGF Business Growth Grants programme in Sefton. The programme is starting to gain momentum and Invest Sefton has received 75 expressions of interest from Sefton businesses. Progress to date includes:

- 29 projects at full application and/or appraisal stage
- Total project pipeline of **£1.69m** of potential investment generating **£8.82m** of private sector leverage
- Project could lead to the creation of over some 201 new jobs with local employment opportunities being maximised by Sefton@Work
- A further **275 jobs** will be safeguarded

# Agenda Item 7

## Partnership working

A Memorandum of Understanding has been agreed with Liverpool & Sefton Chambers of Commerce to develop closer working arrangements in the coming year including business growth hub activities. E&T 's Head of Service has been appointed to the Chamber board.

## Events & networks

- **10 workshops/forums took place between April and June 2015 attracting 280 business owner/managers.** The majority of workshops have had a maximum number of 15 places available for companies and in some cases the team has had to re- run workshops to satisfy demand. Events have included Export; cashflow/business plans Digital marketing and sales
- Two network groups have also been established by InvestSefton-**Export Sefton** is being run in conjunction with 10 leading Sefton exporters who are looking to support businesses seeking both UK and overseas markets. A new website [www.exportsefton.com](http://www.exportsefton.com) was recently launched. A professional and financial services network-**Professional Sefton** has also been established and a March event in Southport attracted 23 businesses

## Investment

Invest Sefton continues to work directly with potential inward investors and collaboratively with Liverpool City Region LEP and UKTI on maximising investment opportunities for Sefton.

Demand for industrial space and office uses has improved with several enquiries live. Projects include:

- Balfour Beatty Rail has agreed to lease 15,000 sq ft in Alaska House, relocating their facility from Knowsley.
- Local Office user negotiating to take 5,000 at Alaska House
- Ongoing negotiations for large new build office on Atlantic Park
- Enquiry for contact centre to take Caspian House (35,000 sq ft), creating 300-500 jobs.
- Additional enquiry for Caspian House and extension to 50,000 sq ft being handled.
- Ongoing negotiations and project development with manufacturing business to relocate to larger 200,000 sq ft new build premises on Atlantic Park.
- Several LCR generated enquiries for c. 50,000 sq ft of industrial space remain live, with little or no capacity to accommodate them in existing stock.

## Funding Circle

Invest Sefton in conjunction with the Council's Treasury team have allocated resources to allow the council to invest in Sefton businesses via Funding Circle crowd lending platform. This is the first of its type in the Liverpool City Region. Cabinet has approved the use of £100,000 from council reserves to support applications for loans from Sefton businesses.

# Agenda Item 7

There have been about 9 Sefton applicants who all received funding from the platform without any requirement from the council's fund. The Council has now successfully placed funds with three businesses. These include a printing business, a building firm which is building 12 new homes in Melling, and a manufacturer of robots for use in industrial production. The loans vary from £1,000 to £1,500 per loan, with a maximum of £2,000 being recommended by Funding Circle to ensure that risk is spread.

## Linacre Bridge Business Fund

Invest Sefton delivers the Linacre Bridge Business Grant fund which to date has supported 11 businesses with the potential of creating 16 jobs. 8 of the businesses which have been funded are business start-ups. The types of business range from Sandwich Bars & Cafes to Printers and Florists, with the funding being used for a range of activities from supporting the purchase of equipment to helping the business to advertise their services. The total grant fund available is £25,000 over £22,000 has been allocated to date.

## **Employment and Skills**

### European Social Fund

An ongoing key objective is to identify sources of funding to ensure continuity of services to our clients and businesses, and to secure future resources to support those furthest away from the labour market. Sefton has been a key player in the development of a submission for ESF support in response to the DWP published tender for the Liverpool City Region ESIF. This first stage application has been compiled in partnership with all the Merseyside Local Authorities and the application for funding will be a Combined authority project to provide resource for employment support for young people eligible for the expanded youth employment initiative, a limited resource for younger people at risk of becoming NEET and for unemployed adults with a range of social and economic barriers affecting their employment. Sefton's particular plan for ESF in our area will see the maximisation of the Council's planned public health resource to deliver additional services to support unemployed people with health conditions re-engage with the world of work. This is a two stage application process and over the summer period, DWP will be consulting with local stakeholders to assess the strategic fit of the bids received and if endorsed, the LCR Combined Authority bid will progress to the full application stage expected in September 2015.

### Youth Employment Gateway

Youth Employment Gateway has now been fully implemented in Sefton and referrals are flowing from local Job centre plus offices. The Gateway at this stage is funded directly by the Cabinet Office and is a city region programme co-ordinated through Knowsley MBC as the managing agent. We have to date started more than 150 young people aged between 18 and 24 who are looking for work and claiming out of work benefits.

A key feature of the pilot is the Personalised Budget, where each young person is able to draw down financial support from Sefton@Work to help them improve their employability through the provision of goods and services that meet their individual needs.

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To-date, the personalised budget offer has indicated that there is a strong demand among Sefton young people for financial support with travel costs, vocational training/ accreditation not supported elsewhere by the Skills Funding Agency, driving lessons, official documents for identification purposes required by employers ( such as birth certificates/ passports etc.) and Disclosure and Barring Service clearances. There is a continuous demand for assistance with Personal Protective Equipment and other suitable work attire. It is likely that requests for assistance with housing bonds from young people currently homeless or in difficult housing situations will arise.

The current Youth Employment Gateway will form a part of the wider combined authority ESF programme if our application is successful. This will see the expansion of the current eligibility constraints to allow the Gateway to include young people in a broader range of financial circumstances, including those who are workless but not claiming benefit and those who are working restricted hours or unstable working patterns. These groups are a critical concern for Sefton as we have a range of challenges related to shifting employment trends in our labour market that current DWP and other government data releases cannot readily shed light upon. The further rollout of Universal Credit complicates our vision of our labour market at LA level further so the inclusion of young people in marginal employment into our support programmes is seen as a very positive development.

The Youth Employment Gateway, as a pilot programme will be externally evaluated and a specification is currently being devised in order to procure a suitably qualified Evaluation partner.

## Supporting Carers in Employment Project

Funded by the Department of Health, Government Equalities Office and the DWP, this project is being delivered on behalf of the Council by Sefton@Work in partnership with the Sefton Carers Centre. Sefton Council won this bid through a competitive process earlier last year along with nine other LAs from around the country. The aim of the project is to identify best practice in assisting carers to enter and retain paid employment whilst maintaining their caring responsibilities.

Our project focuses on a number of strands:

### 1. Establishing a Working Carers Network

This will be carried out in partnership with Sefton Carers Centre who will receive additional resource to provide out of hours support for carers who are currently in the workforce. Sefton@Work will identify a cohort of people known to be carers who we have helped enter paid employment in recent years and encourage their participation in this network

### 2. Supporting Young carers into employment

This strand of work will be closely aligned with the youth Employment Gateway and will concentrate on identifying the critical issues which young carers need to address to facilitate their entry to employment including skills gaps, confidence, and a range of practical barriers. Young carers will have access to an enhanced problem solving budget within this project.

## 3. Employers Best Practice exemplar

We will work with a small number of local employers we have identified who have made adaptations and other concessions for carers in order to avoid losing their essential skills and experience in the workforce.

### Sefton Turnaround Programme

Sefton@Work continues to focus on working with clients furthest away from the labour market and facing multiple levels of disadvantage. Through the renamed Sefton Turnaround Programme, we are providing dedicated resource to meet the core objectives of the Council in placing employment at the forefront of the journey families to help overcome complex barriers. This provides a closer alignment with social care, educational welfare and anti-social behaviour and crime prevention.

Referrals from children's' centres, youth offending team, Career Connect and Jobcentre Plus are now flowing into the Project and reflect the liaison work undertaken across the Council and with other stakeholder agencies.

### Commercial Sub- Contracts

Both the DWP funded "Families Programme" and the Skills Funding Agency contract 'Work Routes' will be winding down over the summer of 2015. Work Routes has been developed in conjunction with Sefton Adult and Community learning team to provide a structured, accredited training provision linked specifically to specific employment sectors such as retail and care. This offers a routeway to employment incorporating work placements and incentives for employers to take on previously unemployment clients.

Both these contracts are delivered by Sefton@Work through a subcontracting arrangement with Reed in Partnership Ltd.

### Work Programme

Our contract to deliver Work Programme continues but the Prime contractor has changes hands. Our new contractor is called People Plus Ltd and is the largest single Welfare to Work DWP contractor in the country. As a result of the overall reductions in claimant count and therefore in the cohort of people eligible for Work Programme, the number of new clients entering the scheme remain consistently low.

Across all our programmes, we are tackling issues such as digital exclusion, by ensuring that clients can meet benefit requirements, avoid potential sanctions and concentrate on job focussed activity.

### Sefton Apprenticeships

The first phase of the Sefton Apprenticeship Scheme is coming to completion and an evaluation will inform phase two of the initiative. This involves providing a grant to employers but is only offered if the minimum wage for the age is paid to our apprentices rather than the apprenticeship wage. This challenge aims to encourage employers to pay the higher rate, and the success rates of our clients being kept on after completion of the apprenticeship is extremely encouraging.

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We have also recently launched the School Sports Apprenticeships in conjunction with a number of primary schools in Sefton and the Jamie Carragher Sports and Learning Academy which sees 9 Sefton Young People employed to develop the PE curriculum in line with key stage requirements.

## Linacre Bridge

Within the Linacre Bridge area we are focussing specific resources on engaging with long term unemployed clients to access personalised support to help them gain paid employment – funding is used flexibly to meet client needs, including waged support and paid work placements.

The approach we have taken in matching individual residents with suitable placement opportunities hosted by sympathetic local companies has yielded impressive results, particularly for clients who face complex and persistent issues. This has seen 28 local residents from the target area enter jobs, and 17 of this number have were previously unemployed for more than three years.

## L30 's Million

Sefton@Work have been given the opportunity to deliver an outreach project in the L30 Million area. The focus of this work is on promoting employability, addressing issues faced by the community related to isolation from employment sites and digital inclusion. We have undertaken to provide a range of group sessions in different venues across the area in conjunction with the L30 steering group and individual advice and guidance interviews from our qualified and experienced outreach staff. We have a number of clients from the area who have already received job offers and are awaiting clearances to commence employment and a local personalised budget for local residents is available to assist with travel costs, licensing and accreditation and remove a range of barriers to work.

## REECH

Project entering its last (albeit very active) phase, with a completion date of 31st October 2015.

Number of live retrofit schemes, some are near to completion others to be completed in September:

- One Vision – Hornby Flats
- Liverpool Mutual Homes – Waldgrave
- Regenda – Lord Nelson Street
- Riverside – Liverpool 6 and 7
- Helena Partnerships – Windlehurst – on site early July
- Magenta Living – Danger Lane – on site early August

To date we have committed grants to registered providers totalling £12,916,989. The remaining £147,241, of which £55,192 can only be spent in Halton, is ring-fenced for REECH into Business.

## **REECH into Business**

Assessment phase now completed – 42 Businesses assessed. 13 businesses have indicated that they would like to apply for a grant. To date 8 applications have been received of which 4 have been forwarded to the Grants Panel with a recommendation for funding. Grants requested range from £24,250 to £4,500.

Dissemination event held feedback positive. Further dissemination activity to be planned.

## **New Project: Retrofit for the Future**

VIRIDIS proposal with Sefton Council as accountable body (due to the experience of delivering REECH).

The proposed project will run from October 2015 to December 2018. The value of this proposal is £8,353,058 of which £4,176,529 will be funded via ERDF. Proposed activity includes:

**District Heating** - piloting a district heating network linking a combined heat and power plant (CHP) to local energy efficient homes.

**Eco Archetype** - piloting the comprehensive retrofitting of conservation properties. Finding the right technologies to meet planning and heritage requirements. Lessons learnt will provide a module for learning across the LCR.

**Neighbourhoods** - Registered providers and local authorities and others working together to deliver designed solutions in a holistic community-wide way. Innovative approaches will be used including alternative funding mechanisms e.g. revolving loan funds & grants.

**SMEs** - A grant pot enabling SME's to retrofit their premises with behavioural change advice & signposting.

These proposed activities will be supported by a variety of LCR wide initiatives including local supply chain and skills initiatives, awareness raising, behavioural change advice and guidance

The Stage 1 application was submitted on 22<sup>nd</sup> May. No formal timelines have been released but we understand that DCLG will provide outline applications to the ESIF committee members on 10<sup>th</sup> July, for the local strategic fit assessment to take place at the 21<sup>st</sup> July ESIF meeting. We will know more after this date.

If invited to Stage 2 it is likely that a full application would need to be submitted in September. This is the stage at which projects are fleshed out, greater linkages made and more activity added.

Likely that DCLG will request a lower amount of funding, amend activity and possibly include additional applicants.



# Agenda Item 7

## LIVERPOOL CITY REGION PORT ACCESS STEERING GROUP

- The growth of the Port of Liverpool will bring major economic benefits for the Liverpool City Region and the wider national economy by increasing opportunities for trade with the rest of the world, including key markets in India, the Far East and the Americas.
- For the Port to be successful, it needs to have good transport access, enabling the efficient and timely movement of large quantities of freight by rail, road and water.
- The Liverpool City Region Combined Authority is working with the private sector and Government agencies to develop and deliver transport measures that will improve access by rail, road and water to the Port to facilitate the planned Port expansion. Transport improvements will also support continued regeneration and investment in North Liverpool/South Sefton.
- A work programme has been developed to identify the improvements needed to both local and strategic road and rail networks to improve transport access to the Port. This work programme is being delivered and includes :
  - A technical study to identify the requirements for freight and distribution centres across the City Region, funded by the Local Enterprise Partnership, was completed in 2013;
  - A rail strategy for the Port of Liverpool commissioned and paid for by Peel Ports, was completed in 2013;
  - A wider rail strategy for the City Region, commissioned and paid for by Merseytravel, was completed and published in May 2014;
  - An assessment of the demand for rail freight capacity from the northern ports and on the trans-Pennine rail routes, commissioned and paid for by the Department for Transport, through the Strategic Freight Network Steering Group, started in 2014. The work is being carried out by Network Rail and has identified a series of recommended upgrades to the local and strategic rail network;
  - A review of the potential for providing a direct rail connection to the new deep water berth (Liverpool 2) at the Port of Liverpool is being undertaken by Peel Ports and proposals to compensate for the impacts on Seaforth Nature Reserve are being developed;
  - Peel Ports continue to promote use of the Ship Canal and they are implementing a Memorandum of Understanding with Warrington BC relating to the operation of the Ship Canal and the opening of the swing bridges in the Warrington area;
  - A major junction improvement at the A5036 Princess Way/Bridge Road roundabout, funded by the Department for Transport through the national pinch point programme, was completed in spring 2015;
  - Proposals have been developed to upgrade the traffic signals along the

A5036 and provide advanced warning signs to improve traffic management along the route, but there is no funding available for this at present;

- A review of existing and future demand for HGV parking has been commissioned by Sefton Council on behalf of the Combined Authority in 2015 and this will determine whether new parking provision is needed;
- In the long term (post 2020), a major new road improvement will be needed to meet the forecast demand for road access to the Port. Highways England has commissioned consultants to undertake a detailed assessment of the options, taking account of traffic impacts and the economic and environmental impacts, so that the best option for the future can be identified. This assessment is expected to take until the end of 2016. Following this, there will be an extensive public consultation on the results of the options assessment, currently expected early in 2017.

- A  
s well as the significant economic benefits and job opportunities provided through port expansion, there are potential environmental impacts on local communities. To address this, the Combined Authority is working with Peel Ports and the local communities to ensure that these impacts are reduced, mitigated and managed as far as possible. Sefton Council has completed the first phase of a programme of local accessibility and environmental improvements in the Seaforth area and a second phase is planned for the start of 2016.

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# Agenda Item 8

**Report to:** Overview and Scrutiny Committee  
(Regeneration & Skills)

**Date of Meeting:** 28 July 2015

**Subject:** Key Decision Forward Plan - 1 August to 30 November 2015

**Report of:** Head of Regulation and Compliance

**Wards Affected:** All

**Is this a Key Decision?** No

**Is it included in the Forward Plan?** No

**Exempt/Confidential**

No

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## Purpose/Summary

To submit to the Overview and Scrutiny Committee the latest Key Decision Forward Plan and seek views of the Committee on its Work Programme for the Municipal Year 2015/16.

## Recommendation(s)

1. That the Committee considers items for pre-scrutiny from the Key Decision Forward Plan;
2. That the Committee considers the Membership of the Shale Gas (Fracking) Working Group;
3. That the Committee agree to establish a United Utilities Working Group, to begin at the conclusion of the Shale Gas (Fracking) Working Group and appoint Members to serve on it;
4. That the programme of work 2015/16, as set out in Appendix B to the report, be agreed; and
5. That the proposed Overview and Scrutiny Training, as detailed in paragraph 5 of the report, be noted.

## How does the decision contribute to the Council's Corporate Objectives?

|   | <u>Corporate Objective</u>  | <u>Positive Impact</u> | <u>Neutral Impact</u> | <u>Negative Impact</u> |
|---|---|------------------------|-----------------------|------------------------|
| 1 | Creating a Learning Community   |                        | √                     |                        |
| 2 | Jobs and Prosperity   |                        | √                     |                        |
| 3 | Environmental Sustainability  |                        | √                     |                        |
| 4 | Health and Well-Being   |                        | √                     |                        |
| 5 | Children and Young People   |                        | √                     |                        |
| 6 | Creating Safe Communities   | √                      |                       |                        |
| 7 | Creating Inclusive Communities  | √                      |                       |                        |
| 8 | Improving the Quality of Council Services and Strengthening Local Democracy | √                      |                       |                        |

**Reasons for the Recommendation:**

# Agenda Item 8

The pre-scrutiny process assists the Cabinet and Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.

Any work programme topics should be chosen to demonstrate that the work scrutiny undertakes adds value to the Council.

## What will it cost and how will it be financed? N / A

The cost of the Overview and Scrutiny Training is £850 (+VAT+Expenses) and can be financed through the Members Training Budget. There aren't any other direct financial implications arising from this report. Any financial implications arising from the consideration of a key decision will be reported to Members at the appropriate time

## Implications: N/A

The following implications of this proposal have been considered and where there are specific implications, these are set out below:

|  |                                     |
|--|-------------------------------------|
| <b>Legal:</b> There are no legal implications arising from the contents of this report |                                     |
| <b>Human Resources</b>   |                                     |
| <b>Equality</b>  |                                     |
| 1. No Equality Implication   | <input checked="" type="checkbox"/> |
| 2. Equality Implications identified and mitigated                                      | <input type="checkbox"/>            |
| 3. Equality Implication identified and risk remains                                    | <input type="checkbox"/>            |

## Impact on Service Delivery: N/A

## What consultations have taken place on the proposals and when?

The Head of Corporate Finance and ICT has been consulted and notes there are no direct financial implications arising from this report. If any financial implications arise from the consideration of a key decision these will subsequently reported to Members in an appropriate manner (FD 3682/15)

The Head of Corporate Legal Services has no comments on this report because the contents of the report have no legal implications (LD 2965/15 )

## Are there any other options available for consideration? N/A

## Implementation Date for the Decision N/A

**Contact Officer:** Ruth Harrison

**Tel:** 0151 934 2042

**Email:** [ruth.harrison@sefton.gov.uk](mailto:ruth.harrison@sefton.gov.uk)

## Background Papers:

There are no background papers available for inspection.

# Agenda Item 8

## 1. Introduction/Background

- 1.1 Members may request to pre-scrutinise items from the Key Decision Forward Plan. Such items must fall under the remit (Terms of Reference) of this Committee.
- 1.2 The pre-scrutiny process assists the Cabinet and Cabinet Members to make effective decisions by examining issues beforehand and making recommendations prior to a determination being made.
- 1.3 The Overview and Scrutiny Management Board has requested that only those key decisions that fall under the remit of each Overview and Scrutiny Committee should be included on the agenda for consideration.
- 1.4 The latest Forward Plan is attached at **Appendix A** for this purpose. For ease of identification, items listed on the Forward Plan for the first time appear as shaded.
- 1.5 There are 6 items within the current Plan that fall under the remit of this Committee, namely:-
  - Applications for European Funding
  - M58 Junction 1 – New Slip Roads
  - Air Quality and Health Impacts in Sefton (features elsewhere on the Agenda)
  - A565 North Liverpool Key Corridor – Land Acquisition
  - Crosby Town Centre Investment Strategy
  - Shale Gas (Fracking) Working Group – Final Report
- 1.6 Should Members require further information in relation to any item on the Key Decision Forward Plan, would they please contact the relevant Officer named against the item in the Plan, prior to the Meeting.
- 1.7 ***The Committee is invited to consider items for pre-scrutiny from the Key Decision Forward Plan.***

## 2. SHALE GAS (FRACKING) WORKING GROUP

- 2.1 At the meeting of this Committee held on 16 September 2014, the Committee agreed to establish a Fracking Working Group, minute no. 12 refers.
- 2.2 The Working Group has met on several occasions. The review has been scoped and the Group have interviewed Expert Witnesses Alan Jemmett, Environmental Advisory Service David Packard, Head of Environmental and Peter Cowley, Principal Lawyer - Planning, Environmental & Property Services Team, Dr. Emer Coffey, Associate Director of Public Health - Health Protection, Liverpool City Council Consultant in Public Health, Sefton Council and Gordon Whittaker, Environment Agency and Mark Long, Head of Inward Investment, Sefton Council.
- 2.3 The Lead Member of the Working Group, Councillor Weavers is invited to update the Committee on progress of the Working Group.
- 2.4 ***The Committee is requested to note progress of the Shale Gas (Fracking) Working Group.***

# Agenda Item 8

## 3. WORKING GROUP TOPICS 2015/16

- 3.1 At its meeting held on 31 March 2015, the Overview and Scrutiny Management Board, comprised of Chairs and Vice-Chairs of all four Overview and Scrutiny Committees, agreed the following resolution:-

“RESOLVED: That

(2) it be agreed that informal meetings of each of the four individual Overview and Scrutiny Committees be held prior to the first ordinary meeting of the Committees (June 2015) to identify suitable scrutiny topics which meet the selection criteria.”

- 3.2 An informal meeting of the Committee was held on 15 July 2015, and Working Group Topics were submitted for consideration.
- 3.3 At the informal meeting the Senior Democratic Services Officer, referred Members to the current outstanding Review in relation to Shale Gas (Fracking) and highlighted that the outstanding Review should be completed before starting another.
- 3.4 Members discussed the possibility of reviewing United Utilities and more specifically the increase in charges imposed on the Authority. A criteria checklist for selecting topics for review is attached at **Appendix B** for Members' information.
- 3.5 *The Committee is requested to establish a United Utilities Working Group and appoint Members to serve on it.*

## 4. WORK PROGRAMME 2014/15

- 4.1 **Appendix C** to the report sets out the programme of work for the Overview and Scrutiny Committee (Regeneration and Environmental Services).
- 4.2 *The Committee is requested to agree the programme of work 2015/16 for this Committee.*

## 5. OVERVIEW AND SCRUTINY TRAINING

- 5.1 To report that the North West Employers will be facilitating some Overview and Scrutiny Training on Thursday 10 September 2015. There will be the option of an afternoon session (1.30 pm – 4.30 pm) or an early evening session (5.00 pm – 8.00 pm) and will be held at the Town Hall, Bootle.



# Agenda Item 8

- 5.2 All those Members of the Council who did not attend the Training in February 2015 will be invited to attend along with newly Elected Members, Co-opted Members and Advisory Members.
- 5.3 The training session will be invaluable, not only to Members who are new to the Overview and Scrutiny function but also to existing Members as the session will give them an opportunity to refresh and improve their knowledge.
- 5.4 ***The Committee is requested to note the date and time of the Overview and Scrutiny Training and that Members contact Mrs. Ruth Harrison, Senior Democratic Services Officer confirming their attendance.***

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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 AUGUST 2015 - 30 NOVEMBER 2015

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

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Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

| Item Heading  | Officer Contact  |
|---|--|
| Applications for European Funding                   | Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471             |
| M58 Junction 1 - New Slip Roads                     | Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766 |
| Air Quality and Health Impacts in Sefton            | Linda Turner linda.turner@sefton.gov.uk                          |
| A565 North Liverpool Key Corridor - Land Aquisition | Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766 |
| Crosby Town Centre Investment Strategy              | Andrew Hall andrew.hall@sefton.gov.uk Tel: 0151 934 3604         |
| Shale Gas (Fracking) Working Group - Final Report   | Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042     |

# Agenda Item 8

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
| Details of Decision to be taken                                 | <b>Applications for European Funding</b><br>This report requests authorisation to submit full funding applications under the European Structural and Investment Funds Plan for Liverpool City Region, and seeks approval for partnership, match funding and accountable body arrangements. |     |                  |     |
| Decision Maker  | Cabinet  |     |                  |     |
| Decision Expected   | 3 Sep 2015   |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | All Wards  |     |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills  |     |                  |     |
| Persons/Organisations to be Consulted                           | Relevant Cabinet Members; Project Delivery Partners; Match funders; ESIF funders (Dept of Communities and Local Government)  |     |                  |     |
| Method(s) of Consultation                                       | Engagement with project sponsors at city region level, with delivery partners, and with affected Cabinet Members and match-providers   |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | Applications for European Funding  |     |                  |     |
| Contact Officer(s) details                                      | Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471   |     |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |   |     |                  |     |
|---|---|-----|------------------|-----|
| Details of Decision to be taken                                 | <b>M58 Junction 1 - New Slip Roads</b><br>To seek approval of the scheme at M58 Junction 1 and the proposed delivery mechanism.   |     |                  |     |
| Decision Maker  | Cabinet   |     |                  |     |
| Decision Expected   | 3 Sep 2015  |     |                  |     |
| Key Decision Criteria   | Financial   | Yes | Community Impact | Yes |
| Exempt Report   | Open  |     |                  |     |
| Wards Affected  | Molyneux  |     |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills   |     |                  |     |
| Persons/Organisations to be Consulted                           | Cabinet Member - Regeneration and Skills; Cabinet Member - Locality Services; Head of Corporate Finance and ICT and Head of Regulation and Compliance; Combined Authority; Highways England |     |                  |     |
| Method(s) of Consultation                                       | Cabinet Member Briefing; Meetings with Highways England; Meetings with the Combined Authority   |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | M58 Junction 1 - New Slip Roads   |     |                  |     |
| Contact Officer(s) details                                      | Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766  |     |                  |     |



# Agenda Item 8

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |    |                  |     |
|---|--|----|------------------|-----|
| Details of Decision to be taken                                 | <b>Air Quality and Health Impacts in Sefton</b><br>To discuss potential actions the Council could take, and that it could encourage partners to take, to improve air quality and health in Sefton.                 |    |                  |     |
| Decision Maker  | Cabinet  |    |                  |     |
| Decision Expected   | 3 Sep 2015   |    |                  |     |
| Key Decision Criteria   | Financial  | No | Community Impact | Yes |
| Exempt Report   | Open   |    |                  |     |
| Wards Affected  | All Wards  |    |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills  |    |                  |     |
| Persons/Organisations to be Consulted                           | Greg Martin - Environmental Protection, SMBC; Dr Alex Stewart - Consultant in Health Protection, Public Health England   |    |                  |     |
| Method(s) of Consultation                                       | This report has been referred on from the Health and Wellbeing Board from its meeting on 17 June 2015. The report and presentation were developed jointly across Sefton MBC departments and Public Health England. |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Air quality and health impacts in Sefton<br>Air quality and health impacts in Sefton   |    |                  |     |
| Contact Officer(s) details                                      | Linda Turner linda.turner@sefton.gov.uk  |    |                  |     |

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |     |                  |     |
|---|--|-----|------------------|-----|
| Details of Decision to be taken                                 | <b>A565 North Liverpool Key Corridor - Land Aquisition</b><br>An update on the progress of of the A565 North Corridor Improvement scheme, approval of a Memorandum of Understanding with Liverpool City Council and authorisation sought for the aquisition of land and the serving of Compulsory Purchase Orders.   |     |                  |     |
| Decision Maker  | Cabinet  |     |                  |     |
| Decision Expected   | 3 Sep 2015<br>Decision due date for Cabinet changed from 02/07/2015 to 03/09/2015. Reason: - A firm understanding of the Council's financial liability is required before taking the scheme forward. At present, confirmation of agreed scheme costs from Liverpool City Council have not been received and therefore the Council is not in a position to be able to determine its contribution. Furthermore the approval of SCIG is required. It has been agreed therefore to take a more comprehensive report to the Cabinet meeting in September. |     |                  |     |
| Key Decision Criteria   | Financial  | Yes | Community Impact | Yes |
| Exempt Report   | Open   |     |                  |     |
| Wards Affected  | Derby  |     |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills  |     |                  |     |
| Persons/Organisations to be Consulted                           | Affected Landowners, Liverpool City Council  |     |                  |     |
| Method(s) of Consultation                                       | Briefing meeting with Cabinet Member – Transportation; Project Co-ordination meetings with Liverpool City Council officers; and Letters to affected landowners.  |     |                  |     |
| List of Background Documents to be Considered by Decision-maker | A565 North Liverpool Key Corridor - Land Aquisition  |     |                  |     |
| Contact Officer(s) details                                      | Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766   |     |                  |     |

# Agenda Item 8

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|                                       |   |     |                  |     |
|---------------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken       | <p><b>Crosby Town Centre Investment Strategy</b><br/>To approve the Crosby Town centre Investment Strategy (the Strategy). The Strategy will set out a clear long term vision and ambition for Crosby that provides Crosby with a purpose and a direction as a destination for future investment purposes. The strategy will also maximise the economic potential of Crosby in relation to its key attributes, having established and secured a consensus with stakeholders. It will demonstrate how this vision could be delivered in economic, physical and social terms. Central to the Strategy will be development proposals that will need to support a clear and commercially viable future for the existing town centre</p> |     |                  |     |
| Decision Maker                        | Cabinet   |     |                  |     |
| Decision Expected                     | <p>1 Oct 2015<br/>Decision due date for Cabinet changed from 02/07/2015 to 01/10/2015. Reason: There were some delays in getting the text of the Strategy finalised and agreed with the Crosby Steering Group. Furthermore, the 'purdah' period prior to the General Election meant that consultation was held off until after 7 May 2015 and thereafter the new Cabinet Member - Regeneration and Skills had to be briefed. The consultation period runs from the 29 June to the 9 August 2015 and it is expected that a the Strategy will be submitted to Cabinet for approval at its meeting to be held on 1 October.</p>  |     |                  |     |
| Key Decision Criteria                 | Financial   | Yes | Community Impact | Yes |
| Exempt Report                         | Open  |     |                  |     |
| Wards Affected                        | Manor; Victoria   |     |                  |     |
| Scrutiny Committee Area               | Regeneration and Skills   |     |                  |     |
| Persons/Organisations to be Consulted | Officers, Informal Policy Cabinet, Public   |     |                  |     |
| Method(s) of Consultation             | A two stage public consultation which was reported to the Consultation and Engagement Panel. This included exhibitions, press releases and making information available through the Council's Website, including publication of   |     |                  |     |

# Agenda Item 8

|   |   |
|---|---|
|   | consultation results.   |
| List of Background Documents to be Considered by Decision-maker | Crosby Town Centre Investment Strategy  |
| Contact Officer(s) details                                      | Andrew Hall <a href="mailto:andrew.hall@sefton.gov.uk">andrew.hall@sefton.gov.uk</a> Tel: 0151 934 3604 |

# Agenda Item 8

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

|   |  |    |                  |     |
|---|--|----|------------------|-----|
| Details of Decision to be taken                                 | <b>Shale Gas (Fracking) Working Group - Final Report</b><br>To submit the findings of the review undertaken in relation to Shale Gas   |    |                  |     |
| Decision Maker  | Cabinet  |    |                  |     |
| Decision Expected   | 1 Oct 2015   |    |                  |     |
| Key Decision Criteria   | Financial  | No | Community Impact | Yes |
| Exempt Report   | Open   |    |                  |     |
| Wards Affected  | All Wards  |    |                  |     |
| Scrutiny Committee Area   | Regeneration and Skills  |    |                  |     |
| Persons/Organisations to be Consulted                           | Representatives from:-<br>The Environment Agency;<br>The Health and Safety Executive;<br>Director of Public Health;<br>Cabinet Member - Communities and Environment (Sefton M.B.C.)<br>Various Officers from Sefton M.B.C. |    |                  |     |
| Method(s) of Consultation                                       | Interviewing Key Expert Witnesses in relation to Shale Gas.  |    |                  |     |
| List of Background Documents to be Considered by Decision-maker | Shale Gas (Fracking) Working Group - Final Report  |    |                  |     |
| Contact Officer(s) details                                      | Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042   |    |                  |     |

# Agenda Item 8

## APPENDIX B

### CRITERIA CHECKLIST FOR SELECTING TOPICS FOR REVIEW

| <b>Criteria for Selecting Items</b>   |
|---|
| ▪ Issue identified by members as key issue for public (through member surgeries, other contact with constituents or volume of complaints) |
| ▪ Poor performing service (evidence from performance indicators/benchmarking)   |
| ▪ Service ranked as important by the community (e.g. through market surveys/citizens panels)  |
| ▪ High level of user/general public dissatisfaction with service (e.g. through market surveys/citizens panels/complaints)                 |
| ▪ Public interest issue covered in local media  |
| ▪ High level of budgetary commitment to the service/policy area (as percentage of total expenditure)                                      |
| ▪ Pattern of budgetary overspends   |
| ▪ Council corporate priority area   |
| ▪ Central government priority area  |
| ▪ Issues raised by External Audit Management Letter/External audit reports  |
| ▪ New government guidance or legislation  |
| ▪ Reports or new evidence provided by external organisations on key issue   |
| ▪ Others  |

### CRITERIA FOR REJECTION

| <b>Potential Criteria for Rejecting Items</b>                              |
|--|
| ▪ Issue being examined by the Cabinet                                      |
| ▪ Issue being examined by an Officer Group : changes imminent              |
| ▪ Issue being examined by another internal body                            |
| ▪ Issue will be addressed as part of a Service Review within the next year |
| ▪ New legislation or guidance expected within the next year                |
| ▪ Other reasons specific to the particular issues.                         |

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## SCRUTINY CHECKLIST DO'S AND DON'TS

|  |
|--|
| <b>DO</b>  |
| ◆ Remember that Scrutiny <ul style="list-style-type: none"> <li>◆ Is about learning and being a "critical friend"; it should be a positive process</li> <li>◆ Is not opposition</li> </ul> |
| ◆ Remember that Scrutiny should result in improved value, enhanced performance or greater public satisfaction  |
| ◆ Take an overview and keep an eye on the wider picture  |
| ◆ Check performance against local standards and targets and national standards, and compare results with other authorities   |
| ◆ Benchmark performance against local and national performance indicators, using the results to ask more informed questions  |
| ◆ Use Working Groups to get underneath performance information   |
| ◆ Take account of local needs, priorities and policies   |
| ◆ Be persistent and inquisitive  |
| ◆ Ask effective questions - be constructive not judgmental   |
| ◆ Be open-minded and self aware - encourage openness and self criticism in services  |
| ◆ Listen to users and the public, seek the voices that are often not heard, seek the views of others - and balance all of these  |
| ◆ Praise good practice and best value - and seek to spread this throughout the authority   |
| ◆ Provide feedback to those who have been involved in the review and to stakeholders   |
| ◆ Anticipate difficulties in Members challenging colleagues from their own party   |
| ◆ Take time to review your own performance   |

|  |
|--|
| ◆ <b>DON'T</b>   |
| ◆ Witch-hunt or use performance review as punishment   |
| ◆ Be party political/partisan  |
| ◆ Blame valid risk taking or stifle initiative or creativity   |
| ◆ Treat scrutiny as an add-on  |
| ◆ Get bogged down in detail  |
| ◆ Be frightened of asking basic questions  |
| ◆ Undertake too many issues in insufficient depth  |
| ◆ Start without a clear brief and remit  |
| ◆ Underestimate the task   |
| ◆ Lose track of the main purpose of scrutiny   |
| ◆ Lack sensitivity to other stakeholders   |
| ◆ Succumb to organisational inertia  |
| ◆ Duck facing failure - learn from it and support change and development   |
| ◆ Be driven by data or be paralysed by analysis - keep strategic overview, and expect officers to provide high level information and analysis to help. |



# Agenda Item 8

## KEY QUESTIONS

**Overview and Scrutiny Committees should keep in mind some of the fundamental questions:-**

|   |
|---|
| Are we doing what users/non users/local residents want? |
| Are users' needs central to the service?                |
| Why are we doing this?                                  |
| What are we trying to achieve?                          |
| How well are we doing?                                  |
| How do we compare with others?                          |
| Are we delivering value for money?                      |
| How do we know?   |
| What can we improve?                                    |

## INVESTIGATIONS:-

|   |
|---|
| To what extent are service users' expectations and needs being met?                                   |
| To what extent is the service achieving what the policy intended?                                     |
| To what extent is the service meeting any statutory obligations or national standards and targets?    |
| Are there any unexpected results/side effects of the policy?  |
| Is the performance improving, steady or deteriorating?  |
| Is the service able to be honest and open about its current performance and the reasons behind it?    |
| Are areas of achievement and weakness fairly and accurately identified?                               |
| How has performance been assessed? What is the evidence?  |
| How does performance compare with that of others? Are there learning points from others' experiences? |
| Is the service capable of meeting planned targets/standards? What change to capability is needed.     |
| Are local performance indicators relevant, helpful, meaningful to Members, staff and service users?   |

APPENDIX C

OVERVIEW AND SCRUTINY COMMITTEE (REGENERATION AND ENVIRONMENTAL SERVICES)  
WORK PROGRAMME 2015/16

| Date of Meeting  | 28 JULY | 15 SEPTEMBER | 10 NOVEMBER | 19 JANUARY | 15 MARCH |
|--|---------|--------------|-------------|------------|----------|
| Cabinet Member Update Report   | x       | x            | x           | x          | x        |
| Work Programme Update  | x       | x            | x           | x          | x        |
| <b>Service Operational Reports:</b>                                      |         |              |             |            |          |
| Annual Report – Flood & Coastal Risk                                     |         |              | x           |            |          |
| Review of Winter Service and Operational Plan                            |         | x            |             |            |          |
| Merseyside Waste Disposable Authority – Council Response – Annual Report |         |              |             | x          |          |
| Air Quality Monitoring   | x       |              |             |            |          |
| Street Cleansing, Fly Tipping and Litter Bins                            |         |              |             | x          |          |
| Refuse Collection Service  |         |              |             | x          |          |
| Parks Transformation Project - Presentation                              |         |              |             |            | x        |
| Dog Fouling  |         | x            |             |            |          |
| Social Housing   |         |              |             |            | x        |
| <b>Scrutiny Review Progress Reports:</b>                                 |         |              |             |            |          |
| Final Report Shale Gas   |         | x            |             |            |          |
| Town Centres   |         |              | x           |            |          |
| Cabinets Response – Town Centres   | x       |              |             |            |          |
| Port Master Plan   |         |              | x           |            |          |
| Employment Development   |         |              |             | x          |          |
| NEET   |         |              |             |            | x        |

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